



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

Tel: 01255 821447

E-mail: [clerk@stosyth.gov.uk](mailto:clerk@stosyth.gov.uk)

Web: [www.stosyth.gov.uk](http://www.stosyth.gov.uk)



Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held via **Conference Call on Thursday 16<sup>th</sup> April 2020 at 2.00 pm**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 9<sup>th</sup> April 2020

*[Signed on Original]*

Neil Williams

Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	<b>APPLICATION &amp; ADDRESS</b>	<b>APPLICATION DETAIL</b>
a)	20/00325/FUL Mr Irving Harris Land at the rear of 98 Point Clear Road, St Osyth	Proposed erection of a single storey 2 bedroom dwelling.
b)	20/00272/LUPROP Mr Ciaran Nolan TLC Care Homes Ltd Wellwick House 100 Colchester Road, St Osyth	Proposed re-roofing and replacement of roof tiles.  <b><i>For information only – no comment required.</i></b>

*Please note all applications can be viewed on the Tendring District Council website under the following [www.tendringdc.gov.uk/publicaccess](http://www.tendringdc.gov.uk/publicaccess) and will be available for viewing at the meeting.*

4. **Planning Correspondence:**  
To hear correspondence in respect of Planning as listed:
  - a) Tendring District Council (TDC) notification of Decisions (Determinations) 13<sup>th</sup> March 2020 to 3<sup>rd</sup> April 2020 *encl*

5. **Approval of Minutes:**  
To approve as correct the Minutes of the Ordinary Meetings of 20<sup>th</sup> February 2020, 19<sup>th</sup> March 2020 and the notes of the Conference Call of 23<sup>rd</sup> March 2020 *encl*
6. **Matters arising from the Notes of the Conference Call:**  
To receive an update on matters arising from the meeting of 23<sup>rd</sup> March 2020
7. **Public Participation**
8. **Correspondence:**  
To hear correspondence as listed: (if applicable)
9. **Finance:**  
To approve cheques and payments, and receive balances as listed:
 

a) Approval of cheques for	March 2020	<i>encl</i>
b) Balances	Current a/c:	£82,196.21
	Deposit:	£53,056.68
	Petty Cash:	£12.70

  - c) End of Year Accounts
    - i) to receive a report from the RFO
10. **Updates from Working Groups:**  
To receive reports from the following:
  - a) Blooms in St. Osyth
  - b) Highways Working Party
    - ii) to receive notes of the meeting of 9<sup>th</sup> April 2020 *to follow*
  - c) Martin's Farm Park
  - d) Playground, Youth & Open Spaces
    - i) to receive notes of the meeting of 7<sup>th</sup> April 2020 *to follow*
11. **Reports from Representatives:**  
To receive reports from the following (if applicable):
  - a) Essex County Council
  - b) Essex Police – Temporarily suspended to prioritise response to Covid-19
  - c) Footpaths (Cllr. Quy)
    - i) to include an update as to progress of the Parish map
  - d) Benches & Litter Bins (Cllr. Catt)
  - e) Village Planters (Cllr. Ward)
  - f) Tree Warden (Cllr. French)
  - g) TDALC (Cllr. Talbot)
  - h) District Council Report (Cllr's Talbot & White)
  - i) Website (Cllr. Lockwood)
  - j) Community Speed Watch (Cllr. Cooper) – All activities suspended
12. **Reports from Nominated Trusteeships / Representatives:**  
To receive reports from the following (if applicable):
  - a) Almshouses (Cllr. Sinclair)
  - b) Playing Field Charity (Cllr. Thomas)
  - c) Point Clear Community Association (Cllr. Blockley)
  - d) Village Hall (Cllr. Thomas)
  - e) St Osyth Priory & Parish Trust (Cllr. Grantham)

- 13. Dissemination of Information regarding the Holding of Meetings:**  
To receive a report from the Clerk in respect of The Local Authorities and Police & Crime Panels (CORONAVIRUS) (Flexibility of Local Authority and Police & Crime Panel Meetings) Regulations 2020, as issued by the National Association of Local Councils (NALC) on 3<sup>rd</sup> April 2020
- 14. Cancellation of the Annual Parish Meeting:**  
To receive a report from the Clerk
- 15. Cancellation of the Annual General Meeting:**  
To receive a report from the Clerk
- 16. Assistance to the Community:**  
To receive reports from the Chairman, Cllr's Blockley and Thomas with regards to the deliveries to vulnerable people of prescriptions and groceries
- 17. Working Arrangements:**  
To receive a report from the Clerk on staff working from home
- 18. Further Parish Matters:** *(exchange of information only)*