



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held at St Osyth Village Hall Annex at **7.00 pm on Thursday 21st November 2019**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 14th November 2019

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Community Engagement Prior to Submission of a Planning Application:**
To receive a presentation from Sam Metson of Bidwells, representing Bennett Homes, with regards to a proposed development of 100 dwellings
Cllr's are reminded to bring their respective copies of the correspondence
4. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	19/01506/FUL Earlwood Limited 98 Point Clear Road, St Osyth	Proposed demolition of existing bungalow, and erection of 2 No. two storey dwellings.
b)	19/01523/FUL & 19/01524/LBC Mr R.A, T.R, D.R, A.I Sargeant St Osyth Priory The Bury, St Osyth	Proposed conversion of the drying shed to a one-bed holiday let.
c)	19/01540/FUL Hutleys Caravan Park Beach Road, St Osyth	Variation of Condition 1 of application VAN/TEN/3/61 & condition 3 of application NE/TEN/527/65 to extend the occupancy of Hutleys Caravan park at the end of the season by one additional week to allow the caravan site to be fully utilised during the October half term break. Variation to read the caravans shall be occupied during the period 1st March to 7th November each year, but may be used for household storage during the winter months.

d)	19/01544/FUL Mr B Garrity 29 Eastern Promenade, St Osyth	Proposed first floor extension and solar panels.
e)	19/01612/FUL Mr C Teare (Agent) Goodlife Inn, Beach Road, St Osyth	Proposed caravan park for holiday use only.
f)	19/01669/FUL Mr & Mrs Firmin 13 Beacon Heights, St Osyth	Proposed single storey rear extension (following partial demolition of extensions).
g)	19/01717/FUL Mr & Mrs Richardson 3 Kenilworth Cottages Rectory Road, St Osyth	New detached dwelling and double garage.
h)	19/01614/AGRIC Mr R.A, T.R, D.R, A.I Sargeant St Osyth Priory, The Bury, St Osyth	Installation of an agricultural track. <i>For information only – no comment required.</i>

Please note all applications can be viewed on the Tendring District Council website under the following www.tendringdc.gov.uk/publicaccess and will be available for viewing at the meeting.

5. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 11th October 2019 to 8th November 2019 *encl*
- b) Email of 12th November 2019 from TDC re St Osyth Creek *encl*

6. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 16th October 2019 *encl*

7. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 16th October 2019

8. Public Participation

9. Correspondence:

To hear correspondence as listed:

- a) Letter of 15th October 2019 from a resident re Planning Applications 18/00958/OUT & 19/00610/FUL *encl*
- b) Email of 15th October 2019 from Alresford Parish Council re Neighbourhood Plan 2019 Pre-submission Consultation (Regulation 14)
- c) Email of 16th October 2019 from Power for People Local Electricity Bill
- d) Email of 1st November from ECF&RS re Future Priorities
- e) Letter of 7th November 2019 from a resident re condition and appearance of Point Clear Bay *encl*
- f) Letter of 11th November 2019 from TDC re Councillors Code of Conduct Training in February 2020
- g) Letter of 12th November 2019 from St Osyth News Editorial Team re Annual Parish Grant

10. Finance:

To approve cheques and payments, and receive balances as listed:

- a) Approval of cheques for October 2019 *encl*
- b) Balances

Current a/c:	£149,826.00
Deposit:	£53,056.68

11. Reports from Committees:

- a) To receive the Minutes of the Finance Committee meeting of 18th September 2019 *encl*
- b) To receive (in draft format) the Minutes of the Finance Committee meeting of 13th November 2019 *to follow*

- 12. Adoption of Financial Regulations:**
To receive, review and consider the adoption of National Association of Local Councils (NALC) Model Financial Regulations (revised July 2019), as recommended by the Finance Committee on 18th September 2019 *emailed to Cllr's [Clerk to provide hard copy]*
- 13. Updates from Working Groups:**
To receive reports from the following:
- a) Blooms in St. Osyth
 - b) Highways Working Party
 - i) to receive the notes of the meeting of 30th October 2019 *encl*
 - ii) to receive a report from the Chairman regarding future roadworks
 - iii) to receive a report from the Clerk with regards to the cost of the Member-Led Repair Programme
 - c) Martin's Farm Park - to receive a report from the Chairman
 - d) Playground, Youth & Open Spaces - to receive a report from Cllr. Ward
- 14. Reports from Representatives:**
To receive reports from the following (if applicable):
- a) Essex County Council
 - b) Essex Police
 - i) to receive Crime Statistics for September 2019 (Cllr's Cooper & Kelly) *encl*
 - ii) to receive comparison statistics for July to September 2019 *encl*
 - c) Footpaths (Cllr. Quy)
 - d) Litter Bins & Benches (Cllr. Catt)
 - e) Village Planters (Cllr. Ward)
 - f) Tree Warden (Cllr. French)
 - g) TDALC (Cllr. Talbot)
 - h) District Council Report (Cllr's Talbot & White)
 - i) Website (Cllr. Lockwood)
 - j) Community Speed Watch (Cllr. Cooper)
- 15. Reports from Nominated Trusteeships / Representatives:**
To receive reports from the following (if applicable):
- a) Almshouses (Cllr. Sinclair)
 - b) Playing Field Charity (Cllr. Thomas)
 - i) to receive an update on the removal of the decking at Cowley Park
 - c) Point Clear Community Association (Cllr. Blockley)
 - d) Village Hall (Cllr. Thomas)
 - e) St Osyth Priory & Parish Trust (Cllr. Grantham)
- 16. Management Plans**
To receive a report from the Chairman and to discuss and approve in principle the draft Management Plan for 2019/2020 *encl - Cllr's will be asked to return their copy of the draft Management Plan at the meeting*
- 17. Highways Devolution:**
To receive an update from the Clerk
- 18. Dumont Avenue Play Area:**
- a) To receive a report from the Chairman
 - b) To receive a history of the play area from Cllr. Talbot
- 19. Happy to Chat Bench:**
To receive, via the Chairman, a suggestion from a resident that a 'Happy to Chat' bench be provided
- 20. Further Parish Matters:** *(exchange of information only)*