



ST OSYTH PARISH COUNCIL



Minutes of the Ordinary Meeting of the Council held in the Village Hall, St Osyth on Wednesday 16th October 2019 at 7.15 pm

PRESENT: Chairman: Cllr. Sonia Grantham, Vice-Chairman: Cllr. Alma Blockley
Cllr's Mick Catt, David Cooper, Ray French, Mandy Kelly,
John Lockwood, Patricia Quy, Karen Sinclair, Michele Thomas
& Julie Ward

Cllr. Alan Goggin, Essex County Councillor (arrived at 7.50 pm)

Ken Belcher, Community Warden (arrived at 8.15 pm)

APOLOGIES: Cllr. Michael Talbot (Tendring District Council (TDC) meeting)
Cllr. John White (Tendring District Council (TDC) meeting)

MINUTES: Neil Williams

PUBLIC PRESENT: One

OM-19-132 MEMBERS DECLARATION OF INTEREST:

The Chairman advised Councillors, that under Section 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, they had a responsibility to declare any Pecuniary or Non-Pecuniary Interests in any matter to be discussed.

Cllr. Kelly declared a Non-Pecuniary Interest in respect of Planning Application 19/01337/FUL.

OM-19-133 PLANNING APPLICATIONS:

	APPLICATION & ADDRESS	PROPOSAL
a.	19/01337/FUL Mrs Jacobs 131 Colne Way Point Clear Bay	Proposed side extension and modifications to front façade. No objections, however, the Parish Council does have concerns as to the proximity of the extension to the boundary.
b.	19/01388/FUL Mr R Dobson 115 Point Clear Road St Osyth	Proposed pitch roof to the side extension. No objections.
c.	19/01407/FUL Messrs Sargeant 7 Mill Street St Osyth	Variation of condition 2 of application 19/00123/FUL to vary approved plans. No objections.

d.	19/01438/FUL Mr David Lord Wellwick Farm Colchester Road St Osyth	Laying of a porous hardstanding for temporary storage of static caravans. No objections, however, the Parish Council would draw attention to the fact that the access to the site is close to the proposed junction for the Wellwick development (18/01476/DETAIL refers). Additionally, it should be noted that unless Essex Highways reconsiders its stance as to the lowering of the speed limit as part of planning application 18/01476/DETAIL, caravan transporters will be turning across the path of oncoming vehicles, near a bend in a 60 mph speed limit.
e.	19/01455/FUL Mr & Mrs Proctor 264 Point Clear Road St Osyth	Erection of a rear and first floor extension to existing bungalow, new double garage and replacement of existing boundary wall to property frontage. (Resubmission of 19/00428/FUL). No objections.

OM-19-134 PLANNING CORRESPONDENCE:

The following correspondence was noted:

- a. Tendring District Council (TDC) weekly Notification of Decisions (Determinations) from 13th September to 4th October 2019.
- b. Correspondence from TDC regarding Public Open Space Contribution (Section 106).
 - i) At the request of the Chairman, the Clerk briefed Councillors as to the recent allocation of funds from the development along St John's Road (part of the Parish since 1st May 2019), which had been assigned to the Bockings Elm play area, which was judged by the District Council to be the closest play area to the development.
 - ii) The Clerk continued that having used Google Earth to measure the distances, which he acknowledged was not a 100% accurate method, the play area at Priory Meadow was the closest 'as the crow flies'.
 - iii) The Chairman commented that it would be helpful to know how the distance was calculated and what the actual distance was if travelling by road. The Clerk stated that he would liaise with TDC.
 - iv) Following a discussion, the Clerk was requested to ascertain how the criteria for the distance was set and by whom. Concerns were also expressed as to how any funds from the proposed development as St Johns Plant Centre would be allocated.

OM-19-135 ST JOHN'S PLANT CENTRE:

The Chairman informed the Council of the Appeal Hearing of 1st October 2019, at which Cllr. White was to have represented the Parish Council. The Chairman stated that the hearing had been more of an informal discussion, at which all present had been permitted to speak by the Planning Inspector.

The Chairman continued that several residents of St John's Road had been present, including Mr David Lord, who had attended the afternoon session; during which it was confirmed that the plant centre had access along Earls Hall Drive for horticultural purposes only, and that the owners of Earls Hall Farm would not grant access/permission for the use of Earls Hall Drive by the plant centre, other than for horticultural use.

OM-19-136 PROPOSED COMMUNITY ENGAGEMENT:

Members of the Council, having received individually addressed correspondence from Bennett Homes, were reminded by the Clerk of the proposed development on land behind Rochford Road.

- a. The Clerk informed the Council that having contacted Bennett Homes, he [the Clerk] had confirmed that the proposed development would have 100 houses, and that Sam Metson of Bidwells wished to address the Council in respect of the pending application.
- b. A conversation followed during which time a number of issues were discussed, including the ownership of the land, the long-term responsibility for the maintenance of public open spaces, were the development permitted, and the impact on medical and educational facilities within St Osyth. It was subsequently agreed that Mr Metson attend the meeting scheduled for 21st November 2019.

The member of the public departed the meeting at 8.00 pm.

OM-19-137 APPROVAL OF MINUTES:

RESOLVED: That having been previously circulated, the minutes of the Ordinary Meeting of the Council of 19th September 2019 be verified for accuracy by the Council and signed by the Chairman as a true and accurate record. The motion was proposed by Cllr. Sinclair and seconded by Cllr. Ward. All agreed.

OM-19-138 SUMMARY OF ACTION:

- a. OM-19-114 a iii. The Clerk informed the Council that he drafted correspondence to both the District Council and Member of Parliament for Clacton on Sea, in respect of the occupancy of the Bel Air Chalet Estate.
- b. OM-19-116 a. The Clerk reminded the Council of the earlier discussion regarding St John's Plant Centre.
- c. OM-19-116 b. The Clerk informed the Council that he had yet to receive information from Cllr. White in respect of planning permissions.

- d. OM-19-119 a. The Clerk informed the Council that he drafted correspondence to the District Council in respect of the concerns of residents of Point Clear Bay regarding the condition of one of the plots.
- e. OM-19-120 a. The Clerk informed the Council that adverts would be put in the Parish Magazine with regards to the suggestion of Community Volunteers.
- f. OM-19-120 a. The Clerk reminded the Council of the recent correspondence from the Essex & Herts Air Ambulance Trust would be reviewed by the Finance Committee at its next meeting.
- g. OM-19-122 a iv. The Clerk informed the Council that Andrew Brown, Essex County Council Land Operations Manager, had loaned the Parish Council a bodycam (on an indefinite basis), so that the recording quality could be checked before the Council decided whether to purchase its own device.
- h. OM-19-123 b ii. The Clerk informed the Council that he had received correspondence from Cllr. Kevin Bentley, Essex County Council Cabinet Member for Infrastructure, in which the latter had stated that there were no additional funds towards work to be carried out as part of the Devolution scheme.
- i. OM-19-124 b iii. The Clerk informed the Council that he drafted correspondence to Essex Police and the District Council in respect of the concerns of the Council and residents of the Bel Air Chalet Estate regarding crime statistics.
- j. OM-19-129. The Clerk informed the Council that he had received a quotation for the cutting of the verges maintained by the District Council, from a local contractor, which he had forwarded to representatives of the District Council.
- k. OM-19-131 a. The Clerk informed the Council that the Chairman had liaised with Alan Howard, TDC Rangers, regarding the reinstatement of a street sign on Colne Way.
- l. OM-19-131 c. The Clerk informed the Council that he had reported the concerns of residents in respect of the parking of cars for sale on the verge at the front of Pump Hill garage, to the District Council.
- m. OM-19-131 f. The Clerk informed the Council that correspondence regarding obstruction of the footways by parked vehicles had been hand delivered by Cllr. Ward to all properties along St Clairs Road. Cllr's Ward and Sinclair both stated that there had been a marked improvement since the letters had been delivered.

OM-19-139 PUBLIC PARTICIPATION: None

OM-19-140 CORRESPONDENCE:

The following correspondence was noted:

- a. Correspondence from Natural England regarding the Draft Colne 'Special Protection Area' Marine Conservation Advice Packages.

OM-19-141 FINANCE:

- a. Approval of payments for September 2019, as per the circulated lists were agreed by the Council.

- b. The following balances were noted and agreed:

Current a/c £ 102,290.33

Deposit £ 52,924.73

- c. Having been previously circulated, the Council reviewed the Annual Return for the Year Ending 31st March 2019. The Clerk informed the Council that the External Auditor had made two comments, one regarding an incorrect figure, the other concerning a declaration by the Internal Auditor. The Clerk continued that the Responsible Financial Officer (RFO) had discussed both matters with the External Auditor, who was satisfied with the explanation provided.

RESOLVED: That the Council accept the Annual Return for the Year Ending 31st March 2019. The motion was proposed by Cllr. Kelly and seconded by Cllr. Sinclair. All agreed.

- d. The Clerk informed the Council that as a result of an overspend of £490.87 against the Earmarked Reserve in respect of the relocation of the office, the RFO had informed him [the Clerk] that as current regulations and guidelines did not permit a debit balance (overspend) to appear on the accounts, the Council would either have to approve a further allocation from General Reserves or allocate a sum from one of the other Earmarked Reserve accounts, which had not been fully spent.

The Clerk continued that the RFO had made a recommendation that funds be transferred from General Reserves to remove the debit balance.

RESOLVED: That the Parish Council authorise the transfer of £490.87 from General Reserves to Earmarked Reserves (relocation of the office), to offset the overspend. The motion was proposed by Cllr. Kelly and seconded by Cllr. Sinclair. All agreed.

OM-19-142 REPORTS FROM COMMITTEES:

- a. **Finance Committee:** The Clerk informed the Council that the minutes of the Finance Committee meeting of 18th September 2019 had been typed, but that they would be received at the November meeting.

- b. **Cemetery Committee:** The draft minutes of the meeting of 24th September 2019 having been previously circulated, the Chairman invited comments or questions from those present.
 - i) Cllr. Cooper noted that some memorials seemed to be increasing in size. The Clerk informed the Council that problems arose where the design of a memorial was amended, having already been approved by the Council. The Clerk continued that correspondence would be sent to all funeral directors and stonemasons reiterating the requirement to abide by the Councils Cemetery Regulations.
 - ii) Cllr. Thomas added that correspondence would also be sent to certain plot holders after Christmas, informing them of the need to remove surrounds/ items from their respective plots.

OM-19-143 REPORTS FROM WORKING GROUPS:

- a. **Blooms in St Osyth:** The Chairman reported that all of the planters had been emptied and that tulips, violas and daffodil bulbs were to be planted the week commencing Monday 21st October 2019.
- b. **Highways Working Party:** The Chairman informed the Council that a meeting would be scheduled with Ben Cook, BMJC Consulting Ltd, once he had completed the Feasibility Study in respect of the crossroads.
- c. **Martin's Farm Country Park:** The notes of the meeting of 25th September 2019 having been previously circulated, the Chairman invited comments or questions from those present. None were forthcoming.
- d. **Playground, Youth & Open Spaces Working Party:** The notes of the meeting of 24th September 2019 having been previously circulated, the Chairman invited comments or questions from those present. None were forthcoming.

OM-19-144 REPORTS FROM COMMITTEES:

- a. **Cemetery Committee (Pest Control):** The Chairman reminded the Council of her request for Councillors to visit the Cemetery prior to the meeting, in order to ensure that they were familiar with the area to be discussed.

Having arrived at 8.15 pm, and at the request of the Chairman, Ken Belcher, the Parish Councils Community Warden, gave an overview of the following:

- i) That several companies had looked at the existing rabbit warrens in the Cemetery, with the options to reduce the rabbit population being by way of gas, traps or shooting.
- ii) That the preferred option of the relevant companies was to use traps, which generally had a 50% success rate, whereas gas used for rabbits was considered too dangerous for other wildlife, and that control by shooting would have to be done at night.

- iii) The use of ferrets was considered as an option, but there was always the possibility that a ferret could trap and feed on a rabbit, in which case the ferret would remain in the warren.
- iv) The cost of using traps would be in the region of £1,000.00.
- v) The cost of control by shooting would be £180.00 per gun per night.
- vi) The cost of using ferrets, which was weather dependant would be £240.00 per day. Having assessed the area, the respective contractor had indicated that this option would take 2½ days.
- vii) The Chairman informed the Council that gas had been used before and that the use of ferrets might not be cost effective, given the size of the area, together with the risk of ferrets remaining in the warren.
- viii) A conversation ensued during which following was discussed:
 - a) The use of signs to warn visitors of the need to stick to the paths;
 - b) How to resolve the matter of openings to the warrens. It was suggested that the holes could be filled with wood chippings or earth;
 - c) What was considered to be the most humane and RSPCA approved method way to dispatch the rabbit population.
- ix) The Community Warden was requested to obtain specific information about the use of gas, including how long the process would take as well as the cost.

OM-19-145 REPORTS FROM REPRESENTATIVES:

- a. **Essex County Council:** Having arrived at 7.50 pm, Cllr. Goggin gave an overview of the following:
 - i) That the repairs to the footways in Norman Close, as part of the Member Led Repair Programme had been completed, and that time permitting the repairs in Johnson Road would also be completed.
 - ii) That a full meeting of the Council had taken place on 8th October 2019, during which Members Questions, as distributed to the Parish Council, had been taken. Cllr. Goggin stated that as the full Council only met six times a year, the Members Questions, the answers to which had also been distributed to the Parish Council, were an important and very useful tool to obtain information/ answers as to County Council business. He continued that he was surprised as to how many Parish Councillors had contacted him as a result of the questions and answers, and that he would in future notify his respective Parish Councils of Members Q&A.

- iii) That the County Council was taking action in respect of climate change by giving £1m to ensure the planting of 375,000 trees over the next five years.
 - iv) That the objective of the District Council to recycle more was proving to be a success, given a 30% reduction in waste going to landfill. Cllr. Thomas commented that this reduction had resulted in an increase of black bag waste, with some 150 tons of black bags being disposed of at the Rush Green site since the implementation of the new recycling scheme.
 - v) That the Kent & Essex Fisheries had a new boat.
 - vi) That at a recent meeting with the Brightlingsea Harbour Commissioners, attended by commercial and pleasure users, the proposed jetty and facilities to encourage visitors from St Osyth had been discussed. Cllr. Goggin added that the meeting had also included a briefing of Using Sediment As a Resource (USAR), which was seen as of enormous benefit to the St Osyth pits. The Chairman subsequently suggested that the area of the proposed jetty and pits be included as part of the 2020 Annual Parish Appraisal.
- b. **Essex Police:** Having been previously circulated, the Council reviewed the Crime statistics for August 2019.
- i) Cllr. Kelly informed the Council of offences in Point Clear by location and where practicable the status of the investigation.
 - ii) Cllr. Cooper informed the Council of offences in St Osyth by location and where practicable the status of the investigation.
- c. **Footpaths:** The Chairman informed the Committee that she would meet with Cllr. Quay to discuss the latter's responsibilities for footpaths.
- d. **Planters & Litter Bins:**
- i) The Chairman informed the Committee that she would meet with Cllr. Catt to discuss the latter's responsibilities for litter bins.
 - ii) Cllr. Catt informed the Council that he had received a list giving the locations of the bins from the Clerk.
 - iii) Cllr. Catt subsequently informed the Council that he had become aware of a scheme whereby individual dog poo bags were inserted into an upturned plastic bottle, in order to encourage people to pick up after their animals. He continued that he would place a similarly bagged filled bottle at Cowley Park or some other location as a trial and report back to the Council.

- e. **Tree Warden:** Nothing to report.
- f. **Tendring District Association of Local Councils (TDALC):** No report given.
- g. **District Councillor's Report:** No report given.
- h. **Website:** Cllr. Lockwood informed the Council that he was in the process of adding further information about footpaths, in addition to a making a number of 'tweaks' to enhance use experience.
- i. **Community Speed Watch:**
 - i) At the request of the Chairman, Cllr. Cooper gave a breakdown of the statistics:

Between 16th September 2019 and 14th October 2019, there were 28 occurrences of drivers speeding in the village, with an average speed of 38.6 mph.

 - 1. Clacton Road:
28 recordings with an average speed of 38.6 mph

Total for St Osyth: 28 recordings (average speed of 38.6 mph)

The highest recorded speed was 43 mph.

9 Vehicles were observed travelling in excess of 40 mph.
 - ii) Cllr. Cooper informed the Council that due to a franking machine problem affecting the processing and distribution of warning letters, it had been requested that no Community Speed Watch activities be conducted until after 23rd October 2019.
 - iii) Cllr. Grantham informed the Council that a planned training session, which was to have been attended by two new volunteers had been cancelled. Cllr. French stated that he would try to establish the date for which the training would be rearranged.

OM-19-146 REPORTS FROM NOMINATED REPRESENTATIVES & TRUSTEES:

- a. **St Osyth Almshouse Charity:** Cllr. Sinclair reported that the next meeting was scheduled for 29th October 2019.
- b. **St Osyth Playing Field Charity:**
 - i) Cllr. Thomas informed the Council that a number of the posts cordoning off the decking, to which safety tape had been attached had been pulled off.

- ii) The Clerk informed the Council that although he was awaiting additional quotations for the removal/ replacement of the decking, he had received several quotes which ranged from £1,200.00 to £2,956.00.
- c. **Point Clear Community Association:** Nothing to report.
- d. **Village Hall Management Committee:** Having attended the Village Hall Management Committee (VHMC) Annual General Meeting (AGM) and quarterly meeting on 7th October 2019 on behalf of Cllr. Thomas, Cllr. Cooper reported the following:
- i) That the officers had been re-elected.
 - ii) That the Open Day held on Saturday 11th May 2019 had been a success.
 - iii) That Committee members were trying to establish from where the snooker table had originated.
 - iv) That the bank balance was now in excess of £10,000.00. Cllr. Thomas stated that this was very good news considering that at the same meeting in 2018, the balance had been just over £900.00.
 - v) That the insurance renewal was in the region of £1,600.00 and that a grant of £700.00 had been obtained to reconfigure the old storeroom, so as to create individual cupboards for organisations which used the hall on a regular basis.
 - vi) That there were plans to redecorate the main hall in August 2020, during which time the hall would be closed to users.
 - vii) That the cause of the blocked drains in the car park was to be investigated.
 - viii) That the date of the next quarterly meeting was 27th January 2020.
- Cllr. Thomas thanked Cllr. Cooper for attending the meeting on her behalf.
- e. **St Osyth Priory & Parish Trust:** The Chairman gave the following report:
- i) That two Heritage Lottery Fund (HLF) Engagement Officers would be visiting the Priory on 4th November 2019, to discuss the opening of the Priory and the Parkland for educational visits. The Chairman added that the HLF were impressed that educational visits had already taken place.

- ii) It is proposed that two modular buildings, for use as an educational facility and Parish Museum be sited within the Priory grounds, with access being gained by the Rose Garden. A Pre-Application is to be submitted.

OM-19-147 PREPARATION OF MANAGEMENT PLAN:

The Chairman informed the Council that she had compiled the draft Management Plan, which was to be typed and formatted, prior to being presented to the Council at the November meeting.

- a. At the request of the Chairman, the Clerk, by way of a PowerPoint presentation, informed the Council of proposed Business Objectives and Additional Items, for inclusion in the Management Plan, which included:
 - i) The purchase of a table to seat eight people for the Committee Room.
 - ii) Funding to make provision to 'restore' some of the historic graves.
 - iii) To plan and make provision for the additional new housing and the inclusion of properties in St John's Road.
 - iv) To work with the owners of the Priory to ensure that the entrance to the new housing at Wellwick is safe for both drivers and pedestrians.
 - v) To work with the owners of the Priory to ensure that no visitor traffic comes over the crossroads, but comes off the B1027.
 - vi) To request that all construction traffic for the building of the new housing on Westfield goes through the Priory Park, when the new road off the B1027 is completed.
- b. The Clerk informed that one area of the Management Plan from 2019/2020 which had yet to be actioned was the completion of the Community Safety Accreditation Scheme training by the Community Warden. The Clerk continued that having received the vetting form from Essex Police, both he [the Clerk] and the Community Warden had concerns as to the information being requested, specifically that relating to the financial status of applicants.
- c. The Community Warden gave an overview of the information being requested and informed the Council that he was not prepared to disclose some of the information. Following a discussion, the Chairman stated that she would liaise with Jenny Brouard, Citizens in Policing Manager, Local Policing Support Unit, to clarify whether the information was actually required.

OM-19-148 TENDRING DISTRICT COUNCIL CORPORATE PLAN:

Information having been previously circulated; Councillors discussed the aspirations of the District Council as detailed in the Corporate Plan.

- a. The Chairman commented that whilst the District Council was looking to deliver high quality services to the residents of Tendring, one area which needed to be addressed, and which could be considered a poor service, was that of responding to questions/ queries.
- b. The Chairman continued that when a question was raised it was not uncommon for a considerable delay before receiving a response, or in some cases to receive no response at all.
- c. Following a general conversation as to the various departments within the District Council, the Clerk was requested to write to TDC, to highlight the concerns of the Parish Council.

OM-19-149 INSURANCE POLICIES:

- a. The Clerk informed the Council of a scheme being offered by the Councils insurance provider, which were the Council to agree to, would enable the Council to digitise its assets register, in addition to being able to electronically map areas such as the Cemetery. The Clerk gave an overview of the scheme, explaining that:
 - i) The provision of the necessary software would be free to the Parish Council, if the Council agreed to a fixed three-year policy.
 - ii) That by entering into a fixed three-year policy, the annual cost of the policy would be discounted.
 - iii) That although the Council had already renewed its current policy, which would expire in May 2020, were the Council to agree to the backdate its renewal and enter into a Long Term Agreement (LTA), it would allow for access to Parish Online immediately, and in doing so would generate an extra saving of £69.52 for the current year.
 - iv) **RESOLVED:** That the Parish Council enter into a Long Term Agreement with BHIB Insurance Brokers, effective from 1st June 2019. The motion was proposed by Cllr. Sinclair and seconded by Cllr. Lockwood. All agreed.
- b. The Clerk informed the Council that BHIB Insurance Brokers had developed a new policy designed to aid Parish Councils in the event of a cyber-attack. The Clerk continued that St Osyth Parish Council, along with Alresford Parish Council and Little Clacton Parish Council, were being offered an opportunity to join with Great Bentley Parish Council in taking out the relevant insurance, at a cost of £300.00, which could be split between four Parishes, and potentially reduce the cost of cover for the Parish Council to £75.00.
RESOLVED: That the Parish Council agree to join with neighbouring Councils in obtaining a policy against cyber-attacks. The motion was proposed by Cllr. Ward and seconded by Cllr. Cooper. All agreed

OM-19-150 DUMONT AVENUE PLAY AREA:

The Chairman informed the Council that despite a sign being placed on the entrance gates, people were still taking dogs into the play area. The Chairman continued that an additional sign stating 'positively no dogs' would soon be placed on the gate.

OM-19-151 MENTAL HEALTH FIRST AID TRAINING:

The Clerk informed the Council that a Mental Health First Aid (MHFA) training course was being arranged for November, and that he would forward possible dates to Councillors.

OM-19-152 HIGHWAYS DEVOLUTION:

- a. The Clerk informed the Council of the recent meeting of 7th October 2019, with representatives of Essex Highways, which he had attended at Great Dunmow. The Clerk continued that there had been a great deal of negativity towards Essex Highways concerning the Devolution Scheme, with almost every Town or Parish Council present suggesting that the funding was insufficient to enable Councils to undertake the work which Highways was stating could be achieved.
- b. The Clerk informed the Council that he had received an email from Cllr. Kevin Bentley, in response to the Parish Councils request for additional funding, in which Cllr. Bentley had stated:

"Referring to my previous response to you, I confirm that additional funding is not available for the footway works you have highlighted. Notwithstanding, this would not prevent your Parish Council considering supplementing the ECC fund to help deliver some of the local footway work you have highlighted.

The success of the devolution pilot will be evaluated by the works completed by each parish in relation to the funding available, and the views of the parish on how that has been received by the local community".

- c. The Chairman informed those present that the Council would continue with its plans to have sections of the footways along Darcy Road repaired, and that the Community Warden would liaise with the relevant contractor in order to obtain a quotation.
- d. A discussion ensued, during which Councillors discussed the Devolution scheme. Cllr. Lockwood suggested that the scheme was more a public relations exercise than a genuine attempt at Devolution, and that the scheme required a lot of manhours for very little reward.

OM-19-153 FURTHER MATTERS:

- a. Cllr. Kelly informed the Council that the drains on Point Clear Road, at the roundabout entrance to Point Clear Bay were blocked, causing the road to flood. The Clerk was requested to liaise with Essex Highways.

- b. Cllr. Kelly informed the Council that the cost to the taxpayer for the Public Inquiry in respect of Point Clear Bay had been £177,957.09.
- c. Cllr. Lockwood expressed concern as to the condition of a roof on a property along Clacton Road.

There being no further business the meeting was closed at 10.01 pm.

Summary of 'Action Required' from the Minutes of the Ordinary Meeting held on Wednesday 16th October 2019		
OM-19-134 b iii	Process / Distance by Road to Bockings Elm Play Area	Clk to liaise with TDC
OM-19-141 d	Transfer of Reserves	RFO to action
OM-19-142 b i	Regulation of Memorials	Clk to action
OM-19-142 b ii	Unauthorised Plot Surrounds / Items	Clk to action
OM-19-144 a ix	Pest Control	Community Warden to liaise with contractors
OM-19-145 a vi	Visit to Stone Point	To be part of APA
OM-19-145 d iii	Dog Waste Bags	Cllr. Catt to action
OM-19-145 i iii	CSW Volunteer Training	Cllr. French to obtain date
OM-19-146 b ii	Removal/ Replacement of Decking	Clk to obtain quotes
OM-19-147 c	Community Safety Accreditation Scheme	Chairman to action
OM-19-148 c	TDC Corporate Plan	Clk to write to TDC
OM-19-153 a	Blocked Drains	Clk to liaise with EH

Signature: *[Signed on Original]*
 SW Grantham
 Chairman

Date: