



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

Tel: 01255 821447

E-mail: [clerk@stosyth.gov.uk](mailto:clerk@stosyth.gov.uk)

Web: [www.stosyth.gov.uk](http://www.stosyth.gov.uk)



Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held at St Osyth Village Hall Annex at **7.15 pm on Wednesday 16<sup>th</sup> October 2019**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 10<sup>th</sup> October 2019

*[Signed on Original]*

Neil Williams  
Parish Clerk

## AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	19/01337/FUL Mrs Jacobs 131 Colne Way, Point Clear Bay	Proposed side extension and modifications to front facade
b)	19/01388/FUL Mr R Dobson 115 Point Clear Road, St Osyth	Proposed pitch roof to the side extension.
c)	19/01407/FUL Mr R.A, T.R, D.R, A.I Sargeant 7 Mill Street, St Osyth	Variation of condition 2 of application 19/00123/FUL to vary approved plans.
d)	19/01438/FUL Mr David Lord Wellwick Farm Colchester Road, St Osyth	Laying of a porous hardstanding for temporary storage of static caravans
e)	19/01455/FUL Mr & Mrs Proctor 264 Point Clear Road, St Osyth	Erection of a rear and first floor extension to existing bungalow, new double garage and replacement of existing boundary wall to property frontage. (Resubmission of 19/00428/FUL).

*Please note all applications can be viewed on the Tendring District Council website under the following [www.tendringdc.gov.uk/publicaccess](http://www.tendringdc.gov.uk/publicaccess) and will be available for viewing at the meeting.*

4. **Planning Correspondence:**  
To hear correspondence in respect of Planning as listed:
  - a) Tendring District Council (TDC) notification of Decisions (Determinations) 13<sup>th</sup> September 2019 to 4<sup>th</sup> October 2019 *encl*
  - b) TDC letter of 20<sup>th</sup> September 2019 re Public Open Space Contribution (Section 106) *encl*
5. **St John's Plant Centre:**  
To receive a report from the Chairman on the Appeal Hearing of 1<sup>st</sup> October 2019
6. **Proposed Community Engagement Prior to Submission of a Planning Application:**  
To receive correspondence of 20<sup>th</sup> September 2019 from Bidwells
  - a) To receive a report from the Clerk
  - b) To consider an appropriate response  
*Cllr's are reminded to bring their respective copies of the correspondence*
7. **Approval of Minutes:**  
To approve as correct the Minutes of the Ordinary Meeting of 19<sup>th</sup> September 2019 *encl*
8. **Matters arising from the Minutes of the Ordinary Council Meeting:**  
To receive an update on matters arising from the meeting of 19<sup>th</sup> September 2019
9. **Public Participation**
10. **Correspondence:**  
To hear correspondence as listed:
  - a) Email of 25<sup>th</sup> September 2019 from Natural England re Draft Colne 'Special Protection Area' Marine Conservation Advice Packages *encl*
11. **Finance:**  
To approve cheques and payments, and receive balances as listed:
  - a) Approval of cheques for September 2019 *encl*
  - b) Balances
 

Current a/c:	£102,290.33
Deposit:	£52,924.73
  - c) To receive Annual Return for Year Ending 31<sup>st</sup> March 2019 from PFK Littlejohn *encl*
  - d) To consider options for the balancing of the overspend of Earmarked Reserves in respect of the relocation of the Parish Office
12. **Reports from Committees:**
  - a) To receive (in draft format) the Minutes of the Finance Committee meeting of 18<sup>th</sup> September 2019  
*to follow*
  - b) To receive (in draft format) the Minutes of the Cemetery Committee meeting of 24<sup>th</sup> September 2019 *encl*
    - i) To receive a report from the Chairman of the Cemetery Committee and to consider how to progress the control of rabbits  
*Cllr's are requested to visit the Wildlife Meadow prior to the meeting*
13. **Updates from Working Groups:**  
To receive reports from the following:
  - a) Blooms in St. Osyth
  - b) Highways Working Party
  - c) Martin's Farm Park – to receive the notes of the meeting of 25<sup>th</sup> September 2019 *encl*
  - d) Playground, Youth & Open Spaces – to receive the notes of the meeting of 25<sup>th</sup> September 2019 *encl*

**14. Reports from Representatives:**

To receive reports from the following (if applicable):

- a) Essex County Council
- b) Essex Police
  - i) to receive Crime Statistics for August 2019 (Cllr's Cooper & Kelly) *encl*
- c) Footpaths (Cllr. Quy)
- d) Refuse & Litter Bins (Cllr. Catt)
- e) Village Planters (Cllr. Ward)
- f) Tree Warden (Cllr. French)
- g) TDALC (Cllr. Talbot)
- h) District Council Report (Cllr's Talbot & White)
- i) Website (Cllr. Lockwood)
- j) Community Speed Watch (Cllr. Cooper)

**15. Reports from Nominated Trusteeships / Representatives:**

To receive reports from the following (if applicable):

- a) Almshouses (Cllr. Sinclair)
- b) Playing Field Charity (Cllr. Thomas)
- c) Point Clear Community Association (Cllr. Blockley)
- d) Village Hall (Cllr. Thomas)
- e) St Osyth Priory & Parish Trust (Cllr. Grantham)

**16. Management Plans:**

To receive a report from the Chairman and to consider Business Objectives and Additional Items for inclusion in the Management Plan for 2020/2021

**17. Tendring District Council Corporate Plan:**

To receive a report from the Chairman on the Corporate Plan for 2020-2024 and to consider comments for to be received by 21<sup>st</sup> October 2019 *encl*

**18. Highways Devolution:**

- a) To receive a report from the Clerk on the meeting with representatives of Essex Highways on 7<sup>th</sup> October 2019)
- b) To receive a report from the Clerk in respect of correspondence of 10<sup>th</sup> October 2019 from Cllr. Kevin Bentley, Essex County Council Deputy Leader & Cabinet Member for Infrastructure

**19. Insurance Policies:**

To receive reports from the Clerk in respect of:

- a) Amendments to the current Insurance Policy to facilitate access to 'Parish Online'
- b) Joint Parish Cyber-attack Insurance

**20. Dumont Avenue Play Area:**

To receive an update from the Clerk

**21. Mental Health First Aid Training:**

To receive a report from the Clerk

**22. Further Parish Matters: (exchange of information only)**