



ST OSYTH PARISH COUNCIL

Minutes of the Annual General Meeting
held in the Village Hall, St Osyth
on Thursday 21st May 2015 at 7.30 pm



PRESENT: Chairman Cllr. Sonia Grantham, Cllrs John Kemp, Alma Blockley, David Cooper, Ray French, Lesley Fuller, Mandy Kelly, Colleen Peverell, Jean Smith, Michael Talbot & John White

APOLOGIES: Cllr. Julie Ward

MINUTES: Neil Williams

PUBLIC PRESENT: Two

AGM-15-001 ELECTION OF THE CHAIRMAN OF THE COUNCIL:

The Clerk called for nominations. Cllr. White moved that Cllr. Grantham remain as the Chairman of the Council, The nomination was seconded by Cllr. Talbot who thanked Cllr. Grantham on behalf of the Council for her work throughout the year, especially in relation to St Osyth Priory. Members unanimously agreed that Cllr. Grantham be elected Parish Council Chairman for 2015/2016. Cllr. Grantham accepted the post and duly signed the Declaration of Acceptance of Office.

AGM-15-002 ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL:

The Chairman called for nominations for Vice-Chairman. Cllr. Fuller moved that Cllr. Kemp retain the appointment of Vice-Chairman of the Council, the nomination being seconded by Cllr. Peverell. Members unanimously agreed that Cllr. Kemp be elected Vice-Chairman of the Parish Council for 2015/2016. Cllr. Kemp accepted the post and duly signed the Declaration of Acceptance of Office.

AGM-15-003 MEMBERS DECLARATION OF INTEREST:

The Chairman advised Councillors, that under Section 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, they had a responsibility to declare any Pecuniary Interests or Non-Pecuniary Interests in any matter to be discussed.

Cllr. Peverell declared a personal interest in respect of St Osyth Priory.

AGM-15-004 ST OSYTH PRIORY:

The Chairman informed all present that although the Parish Council had yet to receive official confirmation, she had prior to attending the meeting been informed by Mr David Smith, Secretary of Save Our St Osyth (SOS) that all of the Appeals by the Sargeant Family in respect of St Osyth Priory had been dismissed by the Planning Inspectorate.

AGM-15-005 MINUTES:

The minutes of the Annual General Meeting of 15th May 2014, having already been signed by the Vice-Chairman as a true and accurate record on 19th June 2014, under reference **G-14-036** were noted.

AGM-15-006 STATUTORY COMMITTEES, WORKING PARTIES AND REPRESENTATIVES:

Membership of Council Committees	
General Council Meetings	All Councillors (12) (1 Vacancy)
Planning Meetings	All Councillors (12) (1 Vacancy)
Finance Committee	Chairman, Vice Chairman Cllrs. Kelly, Smith, Talbot, Ward & White (7)
Cemetery Committee	Cllr. J Smith Cllrs. Grantham, Kelly, Peverell, Talbot, Ward & White (7)
Personnel Committee	Chairman Cllrs. Kemp, Smith & Ward (4) (1 Vacancy)
Working Parties	
Playground, Youth & Open Spaces	Cllr. L Fuller Cllrs. Grantham, Kelly, Peverell, Smith & Ward (6)
Highways Working Party	Cllrs. Grantham, French, Fuller Kelly & Kemp (5)
Blooms in St. Osyth	Cllrs. Grantham, Blockley, Fuller & Ward (4)
Martins Farm	Cllrs. Grantham & Fuller (2)
Council Representatives	
Footpaths	Cllr. Peverell
Tendring District Association of Local Councils (TDALC)	Cllr. Talbot
Essex Association of Local Council Committee	Cllr. Talbot District via TDALC
Parish Public Transport Representative Scheme	Cllr. Gibbs
Parish Web Site Advisers	Cllr. Talbot
Parish Tree Warden	Cllrs Grantham & Peverell
Nominative Trusteeships / Representatives	
St Osyth Almshouses	Cllrs. White (to be assisted by Mr Gibbs)
Point Clear Community Association	(Vacancy)
Village Hall	Cllr. Kemp
Older Persons	Mr. Gibbs to assist as necessary
St Osyth Playing Field Charity	Cllrs. Blockley, Peverell & Smith
Colne Estuary Partnership	Cllrs. White & Smith (Parish Rep)
Bradwell Power Station	Cllr. White

AGM-15-007 PAYMENT OF ANNUAL SUBSCRIPTIONS AND MEMBERSHIPS:

RESOLVED: That the list of annual subscriptions and memberships, as circulated, be approved. All agreed.

AGM-15-008 PAYMENT OF COUNCILLOR'S ALLOWANCES:

RESOLVED: That the public notification of Councillors allowances, as circulated, be approved. All agreed.

AGM-15-009 REVIEW OF STANDING ORDERS, FINANCIAL REGULATIONS AND INSURANCE POLICY:

It was agreed that these items be referred to the Finance Committee for review. All agreed.

AGM-15-010 REVIEW OF PARISH COUNCIL DEEDS:

The Chairman informed the Council that having recently been audited by the Clerk, the Deeds were available for inspection, should any Councillor wish to do so.

AGM-15-011 APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER AND INDEPENDENT INTERNAL AUDITOR:

The Chairman informed the Council of the requirement to appoint Mr Martin Walsh as the Responsible Financial Officer and Heelis & Lodge as the Independent Internal Auditor. This was proposed by Cllr. White and seconded by Cllr. Fuller. All agreed.

The business of the Annual Meeting was concluded at 8.00 pm.

The Ordinary Meeting of the Parish Council followed.

Signature: *[Signed on Original]*
SW Grantham
Chairman