

# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held at St Osyth Village Hall Annex at **7.15 pm on Thursday 13<sup>th</sup> December 2018**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 6<sup>th</sup> December 2018

*[Signed on Original]*

Neil Williams

Parish Clerk

## AGENDA / BUSINESS TO BE TRANSACTED

- 1. Apologies for Absence**
- 2. Members Declarations of Interest:**  
To receive any Pecuniary or Non Pecuniary Interests for matters set out below
- 3. Planning Applications** received and comments made thereon:

|    | <b>APPLICATION &amp; ADDRESS</b>  | <b>APPLICATION DETAIL</b>   |
|----|---|---|
| a) | 18/01779/FUL<br>Mr Alder-Barber<br>700 St Johns Road<br>St Johns Nursery Site<br>Earls Hall Drive<br>Clacton On Sea | Demolition of nursery buildings and dwelling house. Erection 210 residential units including affordable housing (comprising 24 two bed houses, 88 three bed houses, 32 four bed houses, 22 five bed houses, 12 one bedroom apartments and 24 two bedroom apartments), and 8 live work units (mixed commercial units measuring 1064 square metres in total with flats above). Associated roads, open space, drainage, landscaping, and other infrastructure. |
| b) | 18/01852/FUL<br>Haven Leisure Ltd<br>Orchards Holiday Village<br>Colne Way, Point Clear Bay                         | Variation of condition 3 (Carried out in accordance with approved plan) of application 17/01931/FUL.  |
| c) | 18/01868/FUL<br>Mr M Relph<br>37 Tower Estate, Point Clear Bay  | Roof conversation with rear dormer and new front terrace at first floor level.  |
| d) | 18/01903/FUL<br>Mr Moore<br>3 The Bury, St Osyth  | Proposed two storey rear extension.   |

|    |  |   |
|----|--|---|
| e) | 18/01904/FUL<br>R.A, T.R, D.R, A.I Sargeant<br>Land South of Bypass Road, St Osyth | Proposed construction of 6 self-build and custom-built homes.         |
| f) | 18/01938/FUL<br>Mr & Mrs K Williams<br>22 Tower Estate, Point Clear Bay            | Demolition of existing dwelling and erection of replacement dwelling. |

Please note all applications can be viewed on the Tendring District Council (TDC) website under the following [www.tendringdc.gov.uk/publicaccess](http://www.tendringdc.gov.uk/publicaccess) and will be available for viewing at the meeting.

**4. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 9<sup>th</sup> November 2018 to 30<sup>th</sup> November 2018 *encl*
- b) Email of 26<sup>th</sup> November 2018 from TDC re APP/P1560/W/18/3202670 (TDC 16/01770/OUT) Car Breakers Yard, Cockett Wick Lane, St Osyth
- c) Letter of 27<sup>th</sup> November 2018 from St Osyth Parish Council to TDC re Planning Application 18/01476/DETAIL *encl*

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 15<sup>th</sup> November 2018 *encl*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 15<sup>th</sup> November 2018

**7. Public Participation**

**8. Correspondence:**

To hear correspondence as listed:

- a) Email of 28<sup>th</sup> November 2018 from Essex & Herts Air Ambulance Trust re grant payment & Annual Parish Meeting 2019

***Cllr's are reminded that when giving their respective reports, the following times are to be adhered to:***

- a) ***Parish Councillors – 2 Minutes***
- b) ***District Councillors – 3 Minutes***
- c) ***County Councillors – 5 Minutes***

**9. Updates from Working Groups:**

To receive reports from the following:

- a) Blooms in St. Osyth
- b) Highways Working Group
  - i) to receive a report on the meeting of 21<sup>st</sup> November 2018, with Sonia Church and Joe Eng, Essex Highways
  - ii) to receive notes of the meeting of 26<sup>th</sup> November 2018 *to follow*
  - iii) to receive a report of the site meeting of 3<sup>rd</sup> December 2018
- c) Martin's Farm Park
- d) Playground, Youth & Open Spaces

**10. Reports from Representatives:**

To receive reports from the following if applicable:

- a) Essex County Council (Cllr. Goggin)
- b) Essex Police
  - i) to receive Crime Statistics for October 2018 (Cllr's Cooper & Kelly) *encl*
- c) Footpaths (Cllr. Peverell)
- d) Planters & Bins (Cllr. Ward)
- e) Tree Warden (Cllr. French)

- f) TDALC (Cllr. Talbot)
  - g) District Council Report (Cllr's Talbot & White)
  - h) Website (Cllr. Lockwood)
  - i) Community Speed Watch (Cllr's Kemp & Cooper)
    - i) to receive a report from Cllr. Kemp
    - ii) to receive statistics from Cllr. Cooper for 12<sup>th</sup> November to 10<sup>th</sup> December 2018
- 11. Reports from Nominated Trusteeships / Representatives:**  
To receive reports from the following (if applicable):
- a) Almshouses (Cllr. White)
  - b) Playing Field Charity (Cllr. Thomas)
  - c) Point Clear Community Association (Cllr. Blockley)
  - d) Village Hall (Cllr. Kemp)
  - e) St Osyth Priory & Parish Trust (Cllr. Grantham)
- 12. Finance:**  
To approve cheques and payments, and receive balances as listed:
- a) Approval of cheques for November 2018 *encl*
  - b) Balances
 

|              |              |
|--------------|--------------|
| Current a/c: | £ 125,761.94 |
| Deposit:     | £ 52,823.47  |
  - c) To receive (in draft format) the Minutes of the Finance Committee Meeting of 5<sup>th</sup> December 2018 *to follow*
- 13. Personnel Committee:**
- a) To receive (in draft format) the Minutes of the Personnel Committee Meeting of 20<sup>th</sup> November 2018 *to follow*
  - b) To receive and approve the job description for the role of Community Warden *encl*
- 14. Community Safety Accreditation Scheme:**  
To receive a report from the Clerk
- 15. Local Services Fund Application:**  
To receive a report from the Clerk with regard to the application for funding towards a Community Warden
- 16. Management Plan:**  
To receive the approved Management Plan for 2019/2020 *encl*
- For the following agenda items, the Council will be joined by the Responsible Financial Officer, Mr Martin Walsh
- 17. Need for Additional Premises:**
- a) To receive a report on the meeting of 28<sup>th</sup> November 2018, between representatives of the Parish Council and Village Hall Management Committee
  - b) To receive a report on the Extraordinary meeting of the Village Hall Management Committee of Monday 10<sup>th</sup> December 2018
  - c) To discuss options available to the Parish Council
- 18. Approval of Budget:**  
To approve the budget, as reviewed by the Finance Committee on 5<sup>th</sup> December 2018
- 19. Further Parish Matters:** (*exchange of information only*)