

ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held at St Osyth Village Hall Annex at **7.15 pm on Thursday 15th November 2018**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 8th November 2018

[Signed on Original]

Neil Williams

Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

- 1. Apologies for Absence**
- 2. Members Declarations of Interest:**
To receive any Pecuniary or Non Pecuniary Interests for matters set out below
- 3. Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	18/00914/FUL Mr R Gibbs Land at Heath Road, St Osyth	Erection of a storage shed, and polytunnel/greenhouse for use in conjunction with a market garden.
b)	18/01655/LBC Mr and Mrs P Knight The Old House 27 Spring Road, St Osyth	Install an external staircase to first floor on the west side of the existing cart lodge to provide a fire escape.
c)	18/01669/FUL Mr and Mrs E Greig Land at Heath Road, St Osyth	Two detached houses, garages, landscaping and access.
d)	18/01787/LUEX Ms Carol Patterson 102 Colne Way Point Clear Bay	The use of the site for permanent residential occupation in breach of condition for a continuous period in excess of 10 years.
e)	18/01811/AGRIC Mr M Low St Osyth Lodge Farm Clacton Road, St Osyth	Proposed agricultural steel portal framed building. <i>For information only – no comment required.</i>

Please note all applications can be viewed on the Tendring District Council (TDC) website under the following www.tendringdc.gov.uk/publicaccess and will be available for viewing at the meeting.

4. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 12th October 2018 to 2nd November 2018 *encl*
- b) Planning Inspectorate letter of 18th October 2018 re approval of Appeal APP/P1560/W/18/3196659 (TDC 17/01079/OUT) 98 Point Clear Road, St Osyth

5. Planning Application 18/01476/DETAIL (Wellwick):

To receive an update from the Chairman and Clerk, and following consultation with the TDC Planning Officer involved, to consider how to progress the road safety concerns raised by the Parish Council

6. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 18th October 2018 *encl*

7. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 18th October 2018

8. Public Participation

9. Correspondence:

To hear correspondence as listed:

- a) Email of 29th October 2018 from Brightlingsea Harbour Commissioners re grant payment
- b) Email of 29th October 2018 from the Dumont Luncheon Club re grant payment
- c) Letter received 30th October 2018 from the Point Clear & St Osyth Disabled Persons Club re grant payment
- d) Letter received 30th October 2018 from the St Osyth Carpet Bowls Club re grant payment
- e) Letter of 31st October 2018 from the St Osyth News re grant payment
- f) Letter of 31st October 2018 from a resident re overhanging branches
- g) Letter of 4th November 2018 from the Village Hall Management Committee re grant payment
- h) Letter of 6th November from the Parochial Church Council re grant payment

Cllr's are reminded that when giving their respective reports, the following times are to be adhered to:

- a) ***Parish Councillors – 2 Minutes***
- b) ***District Councillors – 3 Minutes***
- c) ***County Councillors – 5 Minutes***

10. Updates from Working Groups:

To receive reports from the following:

- a) Blooms in St. Osyth
- b) Highways Working Group
- c) Martin's Farm Park
- d) Playground, Youth & Open Spaces

11. Reports from Representatives:

To receive reports from the following if applicable:

- a) Essex County Council (Cllr. Goggin)
- b) Essex Police
 - i) to receive Crime Statistics for September 2018 (Cllr's Cooper & Kelly) *encl*
 - ii) to receive comparison statistics for July 2018 to September 2018 *encl*
 - iii) to receive comparison statistics for St Osyth Beach & Point Clear Bay for 2017 & 2018 *encl*
- c) Footpaths (Cllr. Peverell)
- d) Planters & Bins (Cllr. Ward)

- e) Tree Warden (Cllr. French)
- f) TDALC (Cllr. Talbot)
- g) District Council Report (Cllr's Talbot & White)
- h) Website (Cllr. Lockwood)
- i) Community Speed Watch (Cllr's Kemp & Cooper)
 - i) to receive a report from Cllr. Kemp
 - ii) to receive statistics from Cllr. Cooper for 15th October to 12th November 2018

12. Reports from Nominated Trusteeships / Representatives:

To receive reports from the following (if applicable):

- a) Almshouses (Cllr. White)
- b) Playing Field Charity (Cllr. Thomas)
- c) Point Clear Community Association (Cllr. Blockley)
- d) Village Hall (Cllr. Kemp)
- e) St Osyth Priory & Parish Trust (Cllr. Grantham)

13. Finance:

To approve cheques and payments, and receive balances as listed:

- a) Approval of cheques for October 2018 *encl*
- b) Balances Current a/c: £ 138,098.26
- Deposit: £ 52,823.47

14. Management Plans

To receive and discuss the draft Management Plan for 2019/2020 and approve in principle *encl*

- Allotments Chairman & Cllr. Blockley
- Bus shelters Chairman
- Cemetery Cemetery Committee
- Highways Highways Working Party
- Litter Bins & Planters Cllr. Ward & Chairman
- Martin's Farm Park Chairman
- Open Spaces Playground, Youth & Open Spaces Working Party
- Tree Planting Cllr. French
- Village Seats Cllr. Kemp
- War Memorial Chairman

*Cllr's will be asked to return their copy of the draft Management Plan at the meeting
(Cllr's are requested not to mark the Plans)*

15. North Essex Parking Partnership (NEPP) Enforcement Measures:

To receive a report from the Clerk, and to consider extending the scheme for 2019

16. Need for Additional Premises:

- a) To receive a report from Cllr' Thomas & Blockley regarding the need for additional office space, as discussed by the Village Hall Management Committee on 29th October 2018
- b) To receive a report on the meeting of 7th November 2018, between representatives of the Parish Council and Village Hall Management Committee, and to discuss options available

17. Further Parish Matters: (exchange of information only)