



## ST OSYTH PARISH COUNCIL



### Minutes of the Ordinary Meeting of the Council held in the Village Hall, St Osyth on Thursday 20<sup>th</sup> September 2018 at 7.00 pm

**PRESENT:** Chairman: Cllr. Sonia Grantham, Vice-Chairman: Cllr. John Kemp  
Cllr's David Cooper, Mandy Kelly, John Lockwood, Colleen Peverell,  
Jean Smith, Michele Thomas & John White.

Cllr. Michael Talbot (Arrived at 7.55 pm)

Cllr. Alan Goggin, Essex County Councillor (Arrived at 8.25 pm)

Inspector Darren Deex, Tendring Community Policing Team

**APOLOGIES:** Cllr. Alma Blockley (Holiday)  
Cllr. Ray French (Holiday)  
Cllr. Julie Ward (Holiday)

**MINUTES:** Neil Williams

**PUBLIC PRESENT:** Three

#### **G-18-103 MEMBERS DECLARATION OF INTEREST:**

The Chairman advised Councillors, that under Section 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, they had a responsibility to declare any Pecuniary or Non-Pecuniary Interests in any matter to be discussed.

Cllr. Kelly declared a Non-Pecuniary Interest in respect of Planning Application 18/01230/FUL.

Cllr. Peverell declared a Non-Pecuniary Interest in respect of Planning Application 18/01230/FUL.

#### **G-18-104 VISIT OF INSPECTOR DEEX, ESSEX POLICE:**

The Chairman welcomed Inspector Darren Deex, Tendring Community Policing Team Inspector, thanking him for taking the time to meet with the Parish Council. The Chairman stated that she was aware that at times the Police did receive bad press, but that St Osyth Parish Council was keen to work with the Police for the good and benefit of residents.

- a. At the request of the Chairman, the Clerk informed the Council and members of the public of a recent incident whereby members of the Community Speed Watch scheme had been harassed by two drivers, one of whom had followed a CSW member back to the Village Hall. Inspector Deex thanked all members of CSW for the work they did, adding that anti-social behavior towards them would not be tolerated. Inspector Deex then explained that having been informed of the incident, the Police had taken immediate action in identifying those responsible, who he would personally visit in order to issue a Community Protection Warnings.

- b. The Chairman enquired as to how to deal with such incidents, should they occur again. Inspector Deex stated that CSW volunteers should report incidents via the 101 service, but that if they felt threatened they should dial 999. Inspector Deex also confirmed that there was nothing to prevent members of the public from recording footage of the volunteers, but that the same applied to the volunteers.
- c. The Chairman enquired about the possibility of the CSW volunteers using TruCAM. Inspector Deex informed those present that a trial was ongoing in Harwich, which if successful could see volunteers accredited to use TruCAM, however, the disadvantage of this would be the increased workload to process the data, which was already in excess of 10,000 incidents per month.
- d. Having discussed concerns relating to Community Speed Watch, Inspector Deex gave an overview of his background and policing in general, during which he stated that he could fully understand the frustration of the public, but that Essex Police were doing the best they could. He continued that he liked attending meetings such as this, because it afforded him the opportunity to respond to criticism which was more often than not directed to Police Officers and PCSO's.
- e. The subject of quad bikes was discussed, during which Inspector Deex stated that there had been occasions whereby nuisance quads had been reported, but by the time a unit responded the quad had gone, therefore the cases were closed. He informed all present of an incident on 3<sup>rd</sup> September whereby a PCSO had visited the owner of a quad bike, who had since stopped what was deemed as anti-social behavior. Inspector Deex stated that all sightings of nuisance riders, be it quad bikes, motorbikes or mopeds, where the rider could be identified should be reported, as it enabled the Police to build an intelligence picture.
- f. The Chairman reminded all present of the incident of fly-tipping at the Cemetery on 21<sup>st</sup> June 2017, adding that prior to this incident, during a meeting with the Chief Executive of the District Council and Chief Inspector Russ Cole, the latter had stated that fly-tipping was a criminal offence which would be dealt with by the Police. However, despite having the name of the person whose property had been disposed of in the Cemetery, there had been no prosecution. Inspector Deex responded that the incident had been investigated, but that there had been insufficient evidence to prove the case 'beyond all reasonable doubts'. He continued that he understood the problems associated with fly-tipping, which he considered abhorrent, but the fact was that the Police did not have the resources to respond to every case. Inspector Deex informed all present that for any case of fly-tipping which was a van full or less the matter should be reported to the District Council, and for anything larger, such as a lorry load, the matter should be reported to the Environment Agency, as both authorities had the power to prosecute.

The Chairman enquired as to the percentage of prosecutions resulting from fly-tipping. Inspector Deex stated that it was small, citing a recent example of an unorganized beach party, which had seen the area left in an appalling state. The Chairman suggested that one prosecution would be a deterrent, but that either the Police or District Council had to make the first step. Inspector Deex concluded by stating that whilst a number of agencies were involved in 'partnership' work in an attempt to reduce fly-tipping, if a member of the public witnessed an act of fly-tipping they should contact the Police.

- g. The Chairman reminded Councillors of the meeting with Chief Inspector Cole, during which he had suggested the use of Automatic Number Plate Recognition (ANPR) at Bar Corner. Cllr. Thomas stated that as the crossroads were the only means of access to the holiday parks at St Osyth Beach and Point Clear Bay, ANPR would be the obvious method of collating intelligence. Members of the Council and Inspector Deex discussed the merits of ANPR, during which the latter gave an overview of the system and the costs associated with its installation and operation. Inspector Deex concluded by stating that it was unlikely that ANPR would be installed at the crossroads, as a similar request from Brightlingsea had been refused on the grounds of means testing.
- h. Inspector Deex then gave a comprehensive report on the crime statistics for Tendring and St Osyth in particular, during which time he reported that whilst there had been a 4.7% increase in crime throughout Tendring, it was in fact the smallest increase in Essex. Of concern to all was that the increase for St Osyth was 13.4%.
- i. The Chairman asked Inspector Deex his thoughts on the Community Safety Accreditation Scheme, to which he stated that he thought it a good idea, the concept of which was fantastic, but that he did have reservations as to the safety of trained personnel, especially when Police Officers themselves were subject to abuse from members of the public. Inspector Deex continued that it might be possible for a multi-agency approach, which could see CSAS trained personnel operating with Police Officers / PCSO's or District Council staff. The Chairman responded that Darren O'Neill, TDC, was willing to speak to the Parish Council about the scheme in the next few months.
- j. The Chairman thanked Inspector Deex for attending the Parish Council meeting, adding that it was reassuring to know that the Police were proactive in supporting both the Parish Council and CSW volunteers. The Chairman concluded by stating that the Parish Council was willing to support and assist the Police in any way possible.

Inspector Deex and the members of the public departed the meeting at 8.00 pm.

## G-18-105 PLANNING APPLICATIONS:

	<b>APPLICATION &amp; ADDRESS</b>	<b>PROPOSAL</b>
a)	18/01230/FUL Mrs G Noble 55 Colne Way Point Clear Bay	Variation of ENE/TEN/119/59 & TEN/1406/88 to allow unrestricted occupation.  The Parish Council would possibly support this application, however, notwithstanding the approval of similar applications in recent years, together with the many variations of planning permissions imposed on similar properties, the Parish Council would request that any decision be deferred until such time as the District Council, or Planning Inspectorate, gives an overall decision in respect of the ongoing occupancy issues.
b)	18/01311/FUL Mr S Wilkins Rough Heath Cottage, Rectory Road, St Osyth	Proposed addition to cottage.  No objection.
c)	18/01314/FUL Mr A White 92 Western Promenade St Osyth	Replacement dwelling following demolition of existing dwelling, serving as B1 Office Use at first floor level.  Objections on the basis that the height of the proposed dwelling is deemed to be excessive, especially when viewed next to the adjacent properties.  Following a vote, 7 Councillors objected to the application, 1 voted in favour with 2 abstaining.
d)	18/01436/FUL Mr D Gibbons 26 Tower Estate Point Clear Bay	Erection of replacement dwelling following demolition of existing.  No objection.

## G-18-106 PLANNING CORRESPONDENCE:

The following correspondence was noted:

- a. Tendring District Council (TDC) Notification of Decisions (Determinations) 10<sup>th</sup> August 2018 to 7<sup>th</sup> September 2018.
- b. Correspondence from TDC in respect of Planning Appeal APP/P1560/X/18/3207698 (TDC 17/02000/LUEX).
- c. Correspondence from TDC in respect of the naming of a new road at St Osyth Priory.  
Cllr. White stated that he believed the use of 'Park' in the name of the new road would cause confusion. The Chairman stated that all members of the Council had been asked to comment if they so wished, and that the Clerk had responded to the District Council based on the response of Councillors, who had agreed that it should be named Park Drive.

### **G-18-107 APPROVAL OF MINUTES:**

**RESOLVED:** That having been previously circulated, the minutes of the Ordinary Meeting of the Council of 16<sup>th</sup> August 2018 be verified for accuracy by the Council and signed by the Chairman as a true and accurate record. The motion was proposed by Cllr. Thomas and seconded by Cllr. Kelly. All agreed.

The Clerk informed the Council that following the August meeting, Cllr. Kelly had provided clarification as to the 1990 Planning Appeal, which had resulted in approximately 70 Enforcement Notices being served.

Five properties had subsequently been granted full residency. Eleven properties had been granted full residency in name only, with the remaining properties being granted long weekends (Friday noon until Monday noon) in the winter, with 10 days over Christmas and New Year.

### **G-18-108 UPDATE ON SUMMARY OF ACTION:**

- a. G-18-085. The Clerk informed the Council that he had written to the District Council regarding Planning Application 18/00464/FUL.
- b. G-18-086 f. The Clerk informed the Council that the Pretty Thing Campsite was not listed on the Caravan Club website, nor was it displaying a Caravan Club badge.
- c. G-18-092 b iv. The Clerk informed the Council that arrangements were in hand for the rendering of the Pavilion, which would be patched as opposed to a full render.
- d. G-18-094 b. The Clerk informed the Council that he had responded to TDC with regards to Operation London Bridge.
- e. G-18-097 d. The Clerk reminded the Council that Cllr. Goggin was investigating the possibility of relocating a speed limit sign near Westwood Park.
- f. G-18-098. The Clerk reminded the Council that a number of items deferred from the previous meeting would be raised during the course of the meeting.
- g. G-18-099. The Clerk reminded the Council that the Community Safety Accreditation Scheme had been discussed earlier that evening with Inspector Deex.
- h. G-18-101. The Clerk informed the Council that he had written to the Planning Inspectorate with regards to the recent notification of Appeals against the District Councils enforcement of Breach of Conditions in respect of properties in Point Clear Bay.

## **G-18-109 CORRESPONDENCE:**

The following correspondence was noted:

- a. Correspondence from Essex & Herts Air Ambulance Trust (E&HAAT) to St Osyth Business Association (SOBA) regarding a donation resulting from Music on the Meadow.
- b. Correspondence from E&HAAT with regards to fund raising.
- c. Correspondence from TDC regarding Special Expenses.

## **G-18-110 REPORTS FROM WORKING GROUPS:**

- a. **Blooms in St Osyth:** The Chairman informed the Council that a quantity of blooms had been stolen from the planters on The Bury. The Chairman asked Cllr. Smith to thank Julia Smith for her work in maintaining the Smith's blooms at the entrance to the village.
- b. **Highways Working Party:** The notes of the meeting of 5<sup>th</sup> September 2018 having been previously circulated, the Chairman invited questions from those present. None were forthcoming. The Clerk clarified that Joe Hazelton was in fact moving to a different department within Essex Highways / Ringway Jacobs and was not leaving as previously stated.
- c. **Martin's Farm Country Park:** The Chairman reported that a meeting was scheduled for the beginning of October 2018.
- d. **Playground, Youth & Open Spaces Working Party:** The notes of the meeting of 28<sup>th</sup> August 2018 having been previously circulated, the Chairman invited questions from those present. None were forthcoming. The Chairman thanked all those who had assisted with the delivery of the Priory Meadow play area consultation.

## **G-18-111 REPORTS FROM REPRESENTATIVES:**

- a. **Essex County Council:** Having arrived at 8.25pm, Cllr. Goggin informed the Council of the following:
  - i) That having attended the meeting of the Parish Councils Highways Working Party on 5<sup>th</sup> September, he had found the experience to be a worthwhile exercise in dealing with issues at Parish level.
  - ii) That applications for the Community Initiatives Fund had to be submitted by 26<sup>th</sup> October 2018.
  - iii) That the County Council did not plan on closing any libraries, as had been the case in Northampton.
  - iv) That the Economic Development Board, were looking to help with the expansion of local businesses.

- v) That the next meeting of the Tendring Local Highways Panel was scheduled for 25<sup>th</sup> October 2018. Cllr. Goggin added that all County Councillors had now been appointed to the Panels for their respective areas, and that the main focus for the Panels was casualty reduction.
  - vi) That Joe Hazelton would be heading up a team responsible for the repair of potholes and smaller highways related repairs.
  - vii) That a resident of Westwood Park had contacted him [Cllr. Goggin] regarding the ongoing concern of residents of the park regarding road safety. Cllr. Goggin stated that he intended to forward a copy of the minutes of the August meeting to the resident, in order to highlight what had been discussed by the Parish Council, Cllr. Goggin and several residents of Westwood Park.
- b. **Essex Police:** Having been previously circulated, the Council reviewed the Crime statistics for July 2018.
- i) Cllr. Kelly informed the Council of offences within Point Clear by location and where practicable the status of the investigation.
  - ii) Cllr. Cooper informed the Council of offences within St Osyth by location and where practicable the status of the investigation.
  - iii) It was agreed that Councillors would discuss the points raised by Inspector Deex at the October meeting of the Council. Cllr. Kelly suggested that the Police presence at the local caravan parks be discussed at the same time.
- c. **Footpaths:** Cllr. Peverell reported that she was in the process of compiling a map of the Public Rights of Way (PRoW) within the Parish, for which she would require an Ordnance Survey map and a street map, in order to compare against the Definitive Map. The Clerk stated that he could assist Cllr. Peverell. The Chairman requested that the draft PRoW map be ready by the end of November 2018, which Cllr. Peverell agreed would be sufficient time.
- d. **Planters & Litter Bins:** The Chairman informed the Council that an audit of the number and condition of planters and litter bins would be conducted as part of the Management Plan.
- e. **Tree Warden:** Nothing to report.
- f. **TDALC:** Having attended the Annual General Meeting of the Essex Association of Local Councils (EALC) earlier that day, Cllr. Talbot, who had arrived at 7.55 pm, requested that the Clerk narrate his [Cllr. Talbot's] report, as originally intended.
- i) The Clerk subsequently gave the following report:

The next meeting of Tendring District Association of Local Councils (TDALC) is next week, on Wednesday 26<sup>th</sup> September.

The Last Executive meeting of EALC was on 6<sup>th</sup> September, starting early at 09.30 am, because Essex County Councillor Kevin Bentley, the newly appointed Cabinet Member with Highways in his portfolio, had agreed to speak to the Executive about his new role. Cllr Bentley is known to us in St Osyth because when he was in charge of Environmental matters he came twice to our village, once addressing a public meeting in this room, to answer complaints and criticism of the County Council, following the closure of the County Waste facility at Martin's Farm.

He spoke on the 6<sup>th</sup> to the Essex Executive about his new plans for Highways, which includes passing to Towns and Parishes many of the Highways Powers currently exercised by the County Council. I stress the first question asked by members was does this mean we will be organising the repair of our Parish potholes, to which Kevin said NO, since for permanent repair each hole requires special treatment such a cutting back to a firm base, hot tar lining and hot asphalt, all provided by a specialised vehicle which a Parish would not have. He will be looking in each area for three Towns or Parishes to volunteer to be trial areas in their District or Borough. I found this very promising and look forward with great interest to how these changes are going to work in all areas after the working trials around the County.

- ii) Cllr. Talbot then informed the Council that as reported at the August meeting of the Council, the motion that the National Association of Local Councils (NALC) take up the issue of disputes between Town or Parish Councils and its Principle Authority, by way of repealing part of Section 27(1)(a) of the Local Government Act 1974, had been carried 'nem con' at the EALC AGM earlier that day.

**g. District Councillor's Report:** Cllr. White gave the following report:

- i) That the Chief Executive of Tendring District Council, Mr Ian Davidson, had informed all Members of the District Council that his recent periods of absence had been as a result of an illness. Cllr. White stated that he was sure that all Members of the Council would wish him a return to full health.
- ii) That St John's Plant Centre had been served a notice to stop trading as a nursery, including retail, and its Winter Wonderland attraction, as the site only had planning permission to operate as a wholesale outlet, selling horticultural and agricultural goods to trade customers. Cllr. White added that the decision did not appear to be popular on social media.

The Clerk commented that there was a 50/50 split, with many people supporting the stance of the District Council.



- iii) That Officers from the District Council had visited Pump Hill garage to request the removal of vehicles advertised for sale from the grass verge, as it was a breach of the planning permission. Cllr. White added that during the visit, it had been ascertained that the double decker bus, which was being used as a café, did not have planning permission and was therefore not subject to inspection for health and hygiene purposes. Cllr. White concluded by stating that the owners had been instructed to submit a planning application if they wished to continue operating the café.
- iv) Cllr. Talbot gave a brief overview as to the progress of the 'garden communities', which had seen Colchester Borough Council agree the same arrangements at Tendring and Braintree District Councils.
- h. **Website:** Cllr. Lockwood informed the Council that he had received a quotation from Naglotech for improvements to the website, which he would discuss with the Clerk.
- i. **Community Speed Watch:** Cllr. Kemp informed the Council that volunteers had been out on 19<sup>th</sup> September 2018, as part of the European Day Without a Road Death (EDWARD) Day, but there had been little activity.

- i) At the request of the Chairman, Cllr. Cooper gave a breakdown of the statistics:

Between 13<sup>th</sup> August 2018 and 17<sup>th</sup> September 2018, there were 59 occurrences of drivers speeding in the village, with an average speed of 38.8 mph.

- 1. Clacton Road:  
48 recordings with an average speed of 37.7 mph

**Total for St Osyth: 48 recordings (average speed of 37.7 mph)**

- 2. Point Clear Road (near Beacon Way):  
11 recordings with an average speed of 39.9 mph

**Total for Point Clear: 11 recordings (average speed of 39.9 mph)**

The highest recorded speed was 55 mph.

2 Vehicles were observed travelling in excess of 50 mph and 15 vehicles were observed travelling in excess of 40 mph.

#### **G-18-112 REPORTS FROM NOMINATED TRUSTEESHIPS REPRESENTATIVES:**

- a. **St Osyth Almshouse Charity:** Cllr. White reported that he had provided the Clerk with a copy of the Annual Financial Report. Cllr. White gave a brief overview of the report, informing the Council that the insurance reinstatement value was now £887,420.00.

- b. **St Osyth Playing Field Charity:** Cllr. Thomas informed the Council of the following:
- i) That a number of trees along Mill Street had been cut back.
  - ii) That as previously mentioned by the Clerk, arrangements were in hand for the rendering of the Pavilion.
  - iii) That a set of lights inside the Pavilion had been replaced, as had the elements of the wall mounted heaters.
  - iv) That the wires of the push button switch for the LED lighting over the hardcourt area had been deliberately cut. Cllr. Thomas continued that the wiring had been repaired, however, one of the LED lights needed to be replaced at cost to the Playing Field Charity.
  - v) That the external hedge was to be cut in the near future.
- c. **Point Clear Community Association:** No report given.
- d. **Village Hall Management Committee:** Cllr. Kemp informed the Council that a quarterly meeting of the Management Committee was due in the near future, however, due to the date being changed; he could not recall the exact date.
- e. **St Osyth Priory & Parish Trust:** The Chairman informed the Council that she had earlier that day attended the Annual General Meeting of the Trust in London. The Chairman continued that a 'first stage' application had been submitted to the Heritage Enterprise Lottery Fund, the outcome of which would be known in December. The Chairman added that with the exception of the AGM, all meetings of the Trust would be held at the Priory.

The Chairman informed the Council that having discussed both the Wellwick and West Field developments with Tim Sargeant, the latter had informed the Chairman that detailed plans had been submitted for Wellwick and that West Field was due to commence in April 2019.

#### **G-18-113 FINANCE:**

- a. Approval of payments for August 2018, as per the circulated lists were agreed by the Council.
- b. The following balances were noted and agreed:

Current a/c	£ 96,922.63
Deposit	£ 49,805.37
14 Day Deposit Account	£ 3,018.10

- c. Having been previously circulated, the Council reviewed the Annual Return for the Year Ending 31<sup>st</sup> March 2018. The Clerk informed the Council that there were no adverse comments and that the Council was conducting its financial affairs in accordance with proper practices, regulatory requirements and relevant legislation. The Council thanked the Responsible Financial Officer (RFO) and Clerk for their work.

**RESOLVED:** That the Council accept the Annual Return for the Year Ending 31<sup>st</sup> March 2018. The motion was proposed by Cllr. Thomas and seconded by Cllr. Cooper. All agreed.

**G-18-114 TENDRING DISTRICT COUNCIL SPECIAL EXPENSES:**

The Clerk informed the Council of the need to consider applying for special expenses. Cllr. Talbot suggested that as the Council had assumed responsibility for Cowley Park Recreation Ground, and that a number of properties along St John's Road would be coming into the Parish boundary, the Clerk review the requirement. Cllr. White added that with the properties in St John's Road coming into the Parish, there would also be a reduction in income for the Cemetery, as the residents would no longer be paying the double fee for being outside of the Civil Parish, whilst being in the Ecclesiastical Parish.

**G-18-115 CODE OF CONDUCT (APPENDIX A):**

The Clerk reminded the Council that the Chairman, had at the August meeting of the Council, explained the rationale for the recommendation of the Personnel Committee for the proposed inclusion of Appendix A (Expectations of Councillors) to the Parish Councils Code of Conduct. The Clerk continued that he had subsequently discussed Appendix A with the Chief Executive of the Essex Association of Local Councils, who had commented that whilst some of the points raised were covered by Standing Orders, the document itself was a very useful 'aide memoir'.

**RESOLVED:** That the Council adopt Appendix A to the Code of Conduct. The motion was proposed by Cllr. Kelly and seconded by Cllr. Smith. All agreed.

**G-18-116 CLACTON ROAD LITTER BIN:**

The Chairman informed the Council that having looked at the two bins in the vicinity of the NISA shop, both had been full. The Chairman suggested that the bin which had been moved remain in its current location, and that consideration be given to where else it could be located. All agreed.

**G-18-117 PARKING ENFORCEMENT MEASURES:**

The Clerk informed the Council that between 18<sup>th</sup> July and 31<sup>st</sup> August, Civil Enforcement Officers (CEOs) from the North Essex Parking Partnership (NEPP) had patrolled St Osyth for a total time of 23 hrs and 3 minutes. A total of 14 Penalty Charge Notices (PCN) had been issued at the following locations:

- a. Clacton Road x 2
- b. Mill Street x 3
- c. Spring Road x 9

**G-18-118 TENDRING DISTRICT COUNCIL – POLLING REVIEW 2018:**

The Clerk informed the Council that due to the response being required by the District Council prior to the September meeting, he had completed the online Polling District & Polling Place Review. The Clerk continued by explaining that the questions had related to the venues/ facilities available for use as Polling Stations. He added that the District Council had since begun a public consultation with regard to the results of the consultation. It was agreed that the Clerk should reaffirm his original response, listing the Village Hall and Dumont Hall as the nominated Polling Stations.

**G-18-119 CLACTON HOSPITAL ‘COMMUNITY HUB’ ENGAGEMENT & SURVEY:**

The Clerk briefed the Council as to the proposed development of Clacton Hospital, which would see an enhanced ‘walk-in centre/ hub being built on the site of the existing hospital, with the wards being relocated to Harwich.

**G-18-120 FURTHER MATTERS:**

- a. The Chairman informed the Council that a new post box had finally been installed on Colchester Road, adjacent to the King’s Arms public house.
- b. The Chairman informed the Council of an email from EALC, in which Cllr. Kevin Bentley, Essex County Council Cabinet Member for Infrastructure, had suggested that a number of services currently carried out by the County Council, could be devolved to Town and Parish Councils. Members were informed that the County Council were seeking three Town/ Parish Councils per District to be part of a pilot scheme. The Council discussed a number of services, which were in part already being undertaken by contractors on behalf of the Parish Council. It was proposed by Cllr. Talbot and seconded by Cllr. Thomas that St Osyth Parish Council should put itself forward for consideration as one of the three Councils to be included in the scheme from Tendring. All agreed. The Clerk was requested to respond to EALC.
- c. Cllr. White addressed the Council with regards to Planning Applications 18/00958/OUT and 18/00959/FUL. He stated that at the Council meeting on 19<sup>th</sup> July 2018, he had made a number of comments objecting to the application for the development of 12 properties and a car park, which had no bearing on the decision of the Parish Council. Cllr. White continued that he had intended to give a number of reasons as to why he was objecting to the applications, but that the minutes, which had been approved, showed that he had stated that the Design and Access Statement submitted by the agent and the report in the Parish Magazine by the Councils Chairman were misleading, in that they referred to almshouses, which had not been his intention, and that what he was trying to do was address the fact that they were not almshouses, as stated in the Design and Access Statement, and should have been referred to as bungalows. Cllr. White concluded by stating that the matter was now water under the bridge, the decision having been lost.

- i) Cllr. Grantham commented that it was not so much a case of the decision being lost, as opposed to what Cllr. White had said about the Chairman referring to almshouse type properties in her report, which had not been the case. The Chairman continued that during meetings of the Council and various Committees, they had indeed been referred to as almshouses, but that she had been careful not to use that phrase in her report. Cllr. Grantham continued that she had taken exception to the fact that Cllr. White had stated that something in the report was misleading, when in fact it had not actually been in the report.
- ii) Cllr. White reiterated that it had not been his intention to have incorrectly quoted the Chairman, and that he had been trying to highlight the Design and Access Statement, which did refer to almshouses, from a list of points which he had wanted to raise.
- iii) Cllr. Thomas commented that she had found the part of the meeting of 19<sup>th</sup> July during which the Design and Access Statement and Chairman's Report were discussed to have been confusing. Cllr. Thomas added that she assumed that there would be a covenant on the properties to ensure occupation by over 55's only.
- iv) Cllr. Kemp stated that during an initial meeting with the landowner and his agent, the latter had referred to the properties as being almshouses, which was the wrong terminology, and that 'mews' would have been a more fitting choice of word.
- v) Cllr. Grantham stated that it was not so much the use of the word almshouses, but that she had been attributed as saying something which was deemed to be misleading, when she had made no mention of almshouses or almshouse style properties in her report, and that the comment had been made at a public meeting. The Chairman stated that she had asked Cllr. White to retract his statement in which he stated that the Chairman had used the phrase almshouse style properties, and that if Cllr. White did retract his original comment it would be minuted.
- vi) Cllr. White confirmed that he would retract his comment and that had the Chairman been present at the meeting she would have no doubt corrected the statement at the time.
- vii) The Clerk informed the Council that the Planning Officer dealing with the applications had left the District Council and that they had therefore been reallocated to another Officer, who had yet to review the applications.

There being no further business the meeting was closed at 9.50 pm.

<b>Summary of 'Action Required' from the Minutes of the Ordinary Meeting held on Thursday 20<sup>th</sup> September 2018</b>		
G-18-111 b iii	Visit of Inspector Deex	Cllrs to discuss in October
G-18-111 c	Public Rights of Way Map	Cllr. Peverell to action
G-18-111 h	Improvements to Website	Cllr. Lockwood & Clk to discuss
G-18-118	Polling Review	Clk to respond to TDC
G-18-120 b	Devolution of Highway Services	Clk to write to EALC

Signature: *[Signed on Original]*  
SW Grantham  
Chairman