

# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held at St Osyth Village Hall Annex at **7.15 pm on Thursday 16<sup>th</sup> August 2018**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 9<sup>th</sup> August 2018

*[Signed on Original]*

Neil Williams

Parish Clerk

## AGENDA / BUSINESS TO BE TRANSACTED

- 1. Apologies for Absence**
- 2. Members Declarations of Interest:**  
To receive any Pecuniary or Non Pecuniary Interests for matters set out below
- 3. Planning Applications** received and comments made thereon:

	<b>APPLICATION &amp; ADDRESS</b>	<b>APPLICATION DETAIL</b>
a)	18/00914/FUL Mr R Gibbs Land at Heath Road, St Osyth	Erection of storage shed, and polytunnel/greenhouse for use in conjunction with market garden.
b)	18/01109/FUL Mrs Gibbs Crosslands Farm Frowick Lane, St Osyth	Erection of a storage barn for hay and associated machinery.
c)	18/01166/FUL Mr R.A, T.R, D.R, A.I Sargeant St Osyth Priory The Bury, St Osyth	Variation of condition 3 of approved application 16/00656/FUL to allow amendments to the elevations and layout of Phase 1.
d)	18/01150/FUL Mr K Gill Wensley Stud Rectory Road, St Osyth	Proposed cart-lodge & tack room (including office use above).
e)	18/01286/TCA Miss S Spark 45 Mill Street St Osyth	2-3 No. mixed species - remove with conifer hedge (previously granted).

Please note all applications can be viewed on the Tendring District Council (TDC) website under the following [www.tendringdc.gov.uk/publicaccess](http://www.tendringdc.gov.uk/publicaccess) and will be available for viewing at the meeting.

**4. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 13<sup>th</sup> July 2018 to 3<sup>rd</sup> August 2018 *encl*
- b) Email of 16<sup>th</sup> July 2018 from TDC re APP/P1560/W/18/3196659 (TDC 17/01079/OUT) 98 Point Clear Road, St Osyth & Parish Council response of 17<sup>th</sup> July 2018
- c) TDC letter of 17<sup>th</sup> July 2018 re Planning Contravention Notice (TDC 16/00318/CHGUS3) Use of Creek to moor Houseboats at St Osyth Boatyard
- d) TDC letter of 23<sup>rd</sup> July 2018 re Appeal APP/P1560/X/18/3194582 (TDC 17/01974/LUEX) 40 Colne Way, Point Clear Bay
- e) Email of 3<sup>rd</sup> August 2018 from TDC re Appeals under Sect 74 of the Town & Country Planning Act 1990 *encl* (see agenda item 17)
- f) Email of 8<sup>th</sup> August 2018 from TDC re The Pretty Thing Campsite, Chisbon Heath

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 19<sup>th</sup> July 2018 *encl*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 19<sup>th</sup> July 2018

**7. Public Participation**

**8. Correspondence:**

To hear correspondence as listed:

- a) Email of 16<sup>th</sup> July 2018 from Martin Knappett, Deputy Chief Executive, TDC re Polling District & Polling Place Review 2018 (see agenda item 16)
- b) Email of 26<sup>th</sup> July 2018 from TDC re Local Government Finance Settlement 2019/2020 (Council Tax Referendum Principles for Town & Parish Councils)
- c) Email of 30<sup>th</sup> July 2018 from TDC re Gambling Act 2005 – Review of Statement of Policy
- d) Email of 1<sup>st</sup> August 2018 from Essex County Council (ECC) re Passenger Transport Meetings in October 2018
- e) Email of 2<sup>nd</sup> August 2018 from the Chairman of Save Our St Osyth (S.O.S) re Assistance of Parish Council to S.O.S

**9. Updates from Working Groups:**

To receive reports from the following:

- a) Blooms in St. Osyth
- b) Highways Working Group
- c) Martin's Farm Park
- d) Playground, Youth & Open Spaces

**10. Reports from Representatives:**

To receive reports from the following if applicable:

- a) Essex County Council (Cllr. Goggin)
  - i) to receive a report with regard to the speed limit along the B1027
  - ii) to receive a report with regard to Westwood Park  
(*Cllr's are requested to read the attached résumé prior to the meeting*) *encl*
- b) Essex Police
  - i) to receive Crime Statistics for June 2018 (Cllr's Cooper & Kelly) *encl*
  - ii) to receive comparison statistics for April 2018 to June 2018 *encl*

- c) Footpaths (Cllr. Peverell)
- d) Planters & Bins (Cllr. Ward)
- e) Tree Warden (Cllr. French)
- f) TDALC (Cllr. Talbot)
- g) District Council Report (Cllr's Talbot & White)
- h) Website (Cllr. Lockwood)
- i) Community Speed Watch (Cllr's Kemp & Cooper)
  - i) to receive a report from Cllr. Kemp
  - ii) to receive statistics from Cllr. Cooper for 16<sup>th</sup> July to 13<sup>th</sup> August 2018

**To expedite the meeting the attention of Councillors is drawn to G-17-196 of 18<sup>th</sup> January 2018.**

**11. Reports from Nominated Trusteeships / Representatives:**

To receive reports from the following (if applicable):

- a) Almshouses (Cllr. White)
- b) Playing Field Charity (Cllr. Thomas)
- c) Point Clear Community Association (Cllr. Blockley)
- d) Village Hall (Cllr. Kemp)
- e) St Osyth Priory & Parish Trust (Cllr. Grantham & Clerk)

**To expedite the meeting the attention of Councillors is drawn to G-17-196 of 18<sup>th</sup> January 2018.**

**12. Finance:**

To approve cheques and payments, and receive balances as listed:

- |                            |                  |              |
|----------------------------|------------------|--------------|
| a) Approval of cheques for | July 2018        | <i>encl</i>  |
| b) Balances                | Current a/c:     | £ 105,553.60 |
|                            | Deposit:         | £ 49,805.37  |
|                            | Special Project: | £ 3,018.10   |

**13. Personnel Committee:**

- a) To receive (in draft format) the Minutes of the Personnel Committee Meeting of 9<sup>th</sup> July 2018 *encl*
- b) To consider, and if agreed, approve the recommendation of the Personnel Committee with regard to Operation London Bridge

**14. Code of Conduct:**

- a) To consider, and if agreed, approve the recommendation of the Personnel Committee, that the Parish Council retain the existing Code of Conduct
- b) To consider, and if agreed, approve the recommendation of the Personnel Committee that the Parish Council adopt Appendix A – Expectations of Councillors *encl*

**15. Citizens in Policing:**

- a) To discuss the meeting of 10<sup>th</sup> August 2018 with Jenny Brouard, Citizens in Policing Manager, Local Policing Support Unit
- b) To refer the employment of a new member of staff, trained under the Community Safety Accreditation Scheme, to the Personnel Committee for further consideration

**16. Tendring District Council – Polling District & Polling Place Review 2018:**

To receive a report from the Clerk

**17. Notification of Planning Enforcement Appeals – Point Clear Bay:**

To receive correspondence from TDC and consider an appropriate response

**18. North Essex Parking Partnership (NEPP) Enforcement Measures:**

To receive a report from the Clerk

**19. Clacton Road Litter Bin:**

To receive a report from the Chairman

- 20. Clacton Hospital 'Community Hub' Patient Engagement & Survey :**  
To receive a report from the Clerk
- 21. Meeting with Essex Police:**  
To inform the Council of a proposed meeting with Inspector Deex, Essex Police, on 20<sup>th</sup> September 2018,  
and to receive suggestions on matters to be discussed
- 22. Further Parish Matters:** *(exchange of information only)*