



ST OSYTH PARISH COUNCIL



Minutes of the Ordinary Meeting of the Council held in the Village Hall, St Osyth on Thursday 15th February 2018 at 7.00 pm

PRESENT:

Chairman: Cllr. Sonia Grantham
Cllr's Alma Blockley, David Cooper, Ray French, Mandy Kelly,
John Lockwood, Colleen Peverell, Jean Smith, Michael Talbot,
Michele Thomas, Julie Ward & John White

Cllr. Alan Goggin, Essex County Councillor (Arrived at 8.25 pm)

APOLOGIES:

Cllr. John Kemp (Business Commitment)

MINUTES:

Neil Williams

PUBLIC PRESENT: One

G-17-204 SUSTAINABLE FUTURES FOR SEASIDE ECONOMIES (SUFUSE):

The Chairman welcomed David Boughton, Deputy Harbour Master, Brightlingsea Harbour Commissioners and William Coulet, Exo Environmental, the latter who briefed the Council on the Sustainable Futures for Seaside Economies project.

William Coulet informed the Council that 'Interreg', a cross border programme aimed at funding projects in the channel border region between France and England, had in the region of €15m to enhance seaside areas such as Point Clear Bay, St Osyth and Brightlingsea. He continued that there were already two projects for the Point Clear area, which were improvements to the landing stage at Stone Point and the spit between Point Clear and Brightlingsea.

Having explained how the funding process worked, William Coulet informed the Council of a stakeholders meeting in Brightlingsea on 21st February 2018 and subsequently invited the Council to send a representative.

David Boughton and William Coulet departed the meeting at 7.25 pm.

G-17-205 MEMBERS DECLARATION OF INTEREST:

The Chairman advised Councillors, that under Section 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, they had a responsibility to declare any Pecuniary or Non-Pecuniary Interests in any matter to be discussed.

Cllr. Kelly declared a Non-Pecuniary Interest in respect of Planning Application 18/00045/LUEX.

Cllr. Peverell declared a Non-Pecuniary Interest in respect of Planning Application 18/00045/LUEX and St Osyth Priory.

G-17-206 PLANNING APPLICATIONS:

	APPLICATION & ADDRESS	PROPOSAL
a)	18/00045/LUEX Ms Carol Patterson 102 Colne Way Point Clear Bay	Residential use by tenant. The Parish Council would possibly support this application, however, notwithstanding the approval of similar applications in recent years, together with the many variations of planning permissions imposed on similar properties, the Parish Council would request that any decision be deferred until such time as the District Council, or Planning Inspectorate, gives an overall decision in respect of the ongoing occupancy issues.
b)	18/00058/FUL Mr & Mrs R Vigus 6 The Bury, St Osyth	Single storey rear extension. No objections.
c)	18/00172/FUL Mr & Mrs Justice Maldon Wood Cottage High Birch Road St Osyth	Convert garage to form lounge, and new extension to form bedroom and assisted bathroom. Erect double garage. No objections.
d)	18/00024/COUNOT c/o Stanfords Rose Glen, Rectory Road St Osyth	Application for prior approval for the conversion of an agriculture building to a residential dwelling house. <i>Noted - for information only.</i>
e)	18/00119/TELLIC British Telecom Land at Rochford Road St Osyth	The new DSLAM is outside number 30 Rochford road, at the back of the footway 4.6m right of the PCP. The new BT trench is 2m in the footway and 4m in the verge to the existing jf6 in the verge in front of the PCP. The LV trench is 2m in the footway and 2m in the verge to a LV cable in the verge in front of the new DSLAM. <i>Noted - for information only.</i>

G-17-207 PLANNING CORRESPONDENCE:

The following correspondence was noted:

- a. Tendring District Council (TDC) Notification of Decisions (Determinations) 12th January 2018 to 2nd February 2018.
- b. Correspondence from Tendring District Council in respect of Planning Application 17/01593/DISCON.

G-17-208 ST OSYTH PRIORY PLANNING APPLICATIONS:

The Chairman informed the Council that the Clerk had written to Cllr. Ian Grundy, Essex County Council Cabinet Member for Highways, in respect of Planning Application 17/01593/DISCON, providing copies of recent correspondence between the Parish Council and TDC. The Clerk informed the Council that Cllr. Grundy had acknowledged receipt of the correspondence, pending a full reply

G-17-209 APPROVAL OF MINUTES:

RESOLVED: That having been previously circulated, the minutes of the Ordinary Meeting of the Council of 18th January 2018 be verified for accuracy by the Council and signed by the Chairman as a true and accurate record. Cllr. Thomas identified an error which was amended by the Clerk. The motion was proposed by Cllr. Peverell and seconded by Cllr. Ward. All agreed.

G-17-210 UPDATE ON SUMMARY OF ACTION:

- a. G-17-193 c. The Clerk reminded Point Clear Councillors of the availability of a bench for installation along Point Clear Road. Cllr. Kelly suggested that the only suitable location would be in the area of Colne View.
- b. G-17-194. The Clerk informed the Council that he had written letters of thanks to the contractors who had recently carried out winter maintenance in the Cemetery and that he had drafted 'no parking' signs for the verge adjacent to the B1027.
- c. G-17-202. The Clerk reminded the Council that having written to Mr Tim Sargeant, the visit of the Council was arranged for Wednesday 28th February 2018 at 9.30 am.
- d. G-17-203 c. The Clerk reminded the Council that the Essex Association of Local Councils (EALC) training session was scheduled for Wednesday 7th March 2018.

G-17-211 PUBLIC PARTICIPATION: See G-17-219

G-17-212 CORRESPONDENCE:

The following correspondence was noted:

- a. Correspondence Rural Services Network regarding Petition for Recruitment of Rural GP's.

The Clerk informed the Council that he would email them as to whether they could complete the petition themselves or whether it needed to be a collated response.
- b. Correspondence from Detective Chief Inspector Wells, Tendring District Commander regarding crime figures. The Chairman requested that the Clerk hasten a further response.
- c. Correspondence from Maldon District Council regarding the Draft Maldon District Renewable & Low Carbon Technologies Supplementary Planning Document Consultation.
- d. Correspondence from the Point Clear & St Osyth Disabled Person Club regarding Committee Membership.

- e. Correspondence from a resident of Brookvale concerning highway matters in Spring Road.

G-17-213 REPORTS FROM WORKING GROUPS:

- a. **Blooms in St Osyth:** The Chairman informed the Council that the plants were surviving, due in part to the recent mild weather.
- b. **Highways Working Party:** The Chairman informed the Council that the Working Party had met on 16th January 2018 to discuss the highways specific Management Plan and that meeting had been arranged with Joe Hazelton, Essex Highways for Tuesday 27th February 2018.

At the request of the Chairman, the Clerk, by way of a powerpoint presentation briefed the Council on possible access routes from the proposed village car park to Church Square.

Following a lengthy discussion, it was agreed that the suggestion of using the closed churchyard as a route to the car park be discounted. All agreed.

- c. **Martins Farm Country Park:** The Clerk informed the Council that the notes of the meeting of 8th February 2018, would be presented at the March meeting.
- d. **Playground, Youth & Open Spaces Working Party:** The Clerk informed the Council that the questionnaire in respect of the use of Dumont Avenue play area would be included in the March edition of the Parish Magazine.

G-17-214 REPORTS FROM REPRESENTATIVES:

- a. **Essex Police:** Having been previously circulated, the Council reviewed the Crime statistics for December 2017.
 - i) Cllr. Kelly informed the Council of offences within Point Clear by location and where practicable the status of the investigation.
 - ii) Cllr. Cooper informed the Council of offences within St Osyth by location and where practicable the status of the investigation.
 - iii) The Clerk then gave an overview of reported crimes for the months of October to December 2017.
- b. **Footpaths:** Cllr. Peverell informed the Council that with the exception of Footpath 25, all outstanding matters had been actioned.
- c. **Planters & Litter Bins:** Cllr. Ward informed the Council that three of the four heritage bins had been repainted as per the Management Plan.
- d. **Tree Warden:** Nothing to report.

Cllr. Lockwood informed the Council that having reported a dead tree at a bus stop along Point Clear Road on Friday 19th January, it had been removed on Tuesday 23rd January 2018.

- e. **TDALC:** Cllr. Talbot reported that there had not been a meeting of the Tendring District Association of Local Councils (TDALC) since 17th January 2018.

- f. **District Councillor's Report:**

Cllr. Talbot reported that the District Council would on Friday 16th February 2018, be launching a consultation for proposed changes to waste collections, which would see 180 litre wheelie bins supplied to households so as to replace black sacks and reduce the amount of litter caused by bags ripping due to weather or animals.

Cllr. Talbot added that to continue with the current service would see the contract cost rise by around £400,000, which was unsustainable and that whilst recycling collections would remain unchanged, waste collections would be fortnightly.

Cllr. Talbot concluded by informing the Council that the consultation would run for four weeks from Friday 16th February until on Friday 16th March 2018.

- g. **Website:**

Cllr. Lockwood informed the Council that having taken on responsibility for the website he was working on a number of minor changes to the site, which would include information about the Council, the history of the village and information such as transport links, bus timetables etc. Cllr. Lockwood concluded by stating that it would be a work in progress and that he had a meeting arranged with Andy Booth of Naglotech to discuss further changes.

- h. **Community Speed Watch:**

- i) The Clerk informed the Council that between 22nd January 2018 and 14th February 2018, there had been 13 occurrences of drivers speeding in the village, with an average speed of 40.5 mph, with the highest recorded speed being 52 mph.

1. The Bury:
4 recordings with an average speed of 38.5 mph
2. Clacton Road:
4 recordings with an average speed of 40.2 mph
3. Mill Street:
5 recordings with an average speed of 42.8 mph

G-17-215 REPORTS FROM REPRESENTATIVES:

a. **Essex County Council:** Having arrived at 8.35 pm, Cllr. Goggin informed the Council of the following:

- i) That there was no update with regard to the recent removal of the 40 mph signs from the B1027 in the vicinity of Oakland's Holiday Park.
- ii) That the County Council's budget had been approved on 13th February 2018.

Cllr. Goggin gave an overview of budget allocations for 2018, which included:

- a) £14m towards Broadband;
- b) £87m towards mainstream schools;
- c) £17m towards special needs;
- d) £9m towards housing;
- e) £126m towards road schemes;
- f) £3m towards the repair of potholes

- iii) That having attended a recent meeting with representatives of Ringway Jacobs, specifically the Managing Director, he [Cllr. Goggin] had a better appreciation of how Ringway Jacobs prioritised works for Essex Highways. Cllr. Goggin continued that the costs shown against projects on Local Highways Panel documentation was for the entire project, as opposed to, for example, the installation of a road sign. The entire cost of the project would have taken into account site visits, preparation of design plans etc.

G-17-216 REPORTS FROM NOMINATED TRUSTEESHIPS REPRESENTATIVES:

a. **St Osyth Almshouse Charity:** Nothing to report.

b. **Bradwell Power Station:** Cllr. White gave an overview of nuclear waste disposal facilities.

c. **St Osyth Playing Field Charity:** Cllr. Thomas informed the Council of the recent meeting with the Chairman and Clerk, the notes of which would be received at the next meeting. Cllr. Thomas added that she was designing a poster to promote the use of Cowley Park.

d. **Point Clear Community Association:** Nothing to report.

e. **Village Hall Management Committee:** In the absence of Cllr. Kemp, the Chairman informed the Council that the matter of the bollard for the front of the Village Hall was progressing. Although unrelated to the village hall, Cllr. White informed the Council that the Colchester Road entrance to the village could benefit from an illuminated bollard.

G-17-217 FINANCE:

- a. Approval of payments for January 2018, as per the circulated lists were agreed by the Council.
- b. The following balances were noted and agreed:

Current a/c	£ 83,363.31
Deposit	£ 49,797.61
Special Project	£ 3,017.63

G-17-218 LOCAL SERVICES FUND:

The Chairman informed the Council that together with the Clerk, she had on Thursday 1st February 2018, attending an EALC briefing on the Local Services Fund. Having explained that the Council's plan for a Community Warden had not met the criteria, at the request of the Chairman, the Clerk informed the Council that meetings were being planned with representatives of the North Essex Parking Partnership (NEPP) and TDC to discuss the possibility of the Parish Council 'purchasing time' of Enforcement Officers. The Clerk then gave an example of how Felstead Parish Council was entering its fourth year of a similar arrangement with the NEPP.

G-17-219 TENDRING DISTRICT COUNCIL COMMUNITY GOVERNANCE REVIEW:

The Chairman informed the Council that residents of St John's Road and the media had been informed of the Governance Review before the Parish Council, which had resulted in some confusion as to the reason for the review.

With the permission of the Council, a resident of St John's Road addressed Councillors as to why the proposed inclusion of St John's Road, west of Jaywick Lane, into the Parish of St Osyth should be approved. Reasons given included:

- a. Prior to 1972 the area had been part of the Parish;
- b. The Ward boundary was not coterminous with the Parish boundary;
- c. All houses in the affected area received a copy of the Parish Magazine.
- d. Many of the residents already came into the village to make use of the shops and facilities, such as the surgeries and Post Office.

At the request of the Chairman and by way of a powerpoint presentation, the Clerk provided Councillors with information as to the number of properties likely to be affected and the increase to the Precept.

Following a lengthy discussion, Councillors were asked for their individual views.

RESOLVED: That the Parish Council support the proposed realignment of the electoral and civil boundary, to ensure a coterminous District and Parish Ward. The motion was proposed by Cllr. Talbot and seconded by Cllr. White. All agreed.

The Clerk was requested to draft a response to the District Council.

The member of the public departed the meeting at 9.30 pm.

G-17-220 GENERAL DATA PROTECTION REGULATIONS:

The Clerk informed the Council of the introduction of the General Data Protection Regulations which would come into effect on 25th May 2018. He added that due to conflicting advice being issued by the National Association of Local Councils (NALC), Society of Local Council Clerks (SLCC) and the Local Council Public Advisory Service (LCPAS), there was currently some confusion as to whether the Clerk or RFO could be appointed as the Council's Data Protection Officer.

Cllr. Talbot informed all present that Tendring District Council were in the process of preparing guidance and an information pack for the Town and Parish Councils within the District. It was subsequently agreed that the Clerk should await further guidance from the District Council.

G-17-221 IMPROVEMENTS TO THE CROSSROADS:

The Chairman informed the Council that the improvements to the crossroads had been completed, and that they were effective during the hours of darkness. The Chairman continued that should the improvements not have the desired effect, they should be considered as 'phase 1', with further options to be considered.

Cllr. Goggin informed the Council that he was disappointed with the improvements, which he considered were unlikely to make a significant difference.

G-17-222 ST OSYTH PRIORY:

The Chairman reminded Councillors that they should meet at 9.15 am at the Bury on Wednesday 28th February 2018, in preparation for the visit to the Priory.

G-17-223 FURTHER MATTERS:

- a. The Chairman requested that a volunteer attend the SUFUSE meeting on 21st February, and that anyone interested in attending notify the Clerk.
- b. The Chairman informed the Council that due to a prior arrangement she was unable to attend the Pride of Tendring Awards on Friday 23rd February 2018, therefore should any Councillor wish to represent the Parish Council they should liaise with the Chairman.
- c. Cllr. White informed the Chairman and Clerk of the need to produce minutes for the Extraordinary Meeting of 8th January 2018, to ensure transparency as to why the Council had changed its response in respect of Planning Application 17/01843/FUL.
- d. Cllr. Kelly informed the Council of changes to the bus service. The Clerk stated that he had written to First Buses and was awaiting a response.
- e. The Chairman informed the Council of a recent complaint in respect of the south bank of St Osyth Creek, details of which had been forwarded to the District Council.
- f. Cllr. White informed the Council of a caravan located in the woods along High Birch Road and that he would raise the matter with Planning Enforcement.

There being no further business the meeting was closed at 9.55 pm.

Summary of 'Action Required' from the Minutes of the Ordinary Meeting held on Thursday 15th February 2018		
G-17-212 a	Petition for Recruitment of Rural GP's	Clk to review & notify Cllr's
G-17-212 b	Crime Figures	Clk to liaise with Essex Police
G-17-214 g	Meeting with Naglotech	Cllr. Lockwood to attend
G-17-218	Purchase of Enforcement Time	Chairman & Clk to meet with NEPP & TDC
G-17-223 a	SUFUSE Meeting	Volunteer to notify Clk
G-17-223 f	Caravan on High Birch Road	Cllr. White to liaise with TDC

Signature: *[Signed on Original]*
SW Grantham
Chairman