

# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held at St Osyth Village Hall Annex at **7.15 pm on Thursday 18<sup>th</sup> January 2018**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 11<sup>th</sup> January 2018

*[Signed on Original]*

Neil Williams

Parish Clerk

## AGENDA / BUSINESS TO BE TRANSACTED

- 1. Apologies for Absence**
- 2. Members Declarations of Interest:**  
To receive any Pecuniary or Non Pecuniary Interests for matters set out below
- 3. Planning Applications** received and comments made thereon:

	<b>APPLICATION &amp; ADDRESS</b>	<b>APPLICATION DETAIL</b>
a)	17/02000/LUEX Mrs Noble 55 Colne Way, Point Clear Bay	To allow unrestricted occupation all year round.
b)	17/02087/FUL Mr & Mrs Hunt 37 Dumont Avenue, St Osyth	Proposed partial loft conversion & first floor extension to rear of property.
c)	17/02144/TCA Mr R Green 45 Mill Street, St Osyth	1 No. Conifer – fell.
d)	17/02194/FUL c/o Stanfords 151 Point Clear Road, St Osyth	Conversion of rear of shop to residential accommodation for an employee.
e)	17/02212/TPO Mr JB Dawson The Old Cottage, Daltes Lane, St Osyth	Beech – reduce by 30 - 40%.

*Please note all applications can be viewed on the Tendring District Council website under the following [www.tendringdc.gov.uk/publicaccess](http://www.tendringdc.gov.uk/publicaccess) and will be available for viewing at the meeting.*

**4. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 8<sup>th</sup> December 2017 to 5<sup>th</sup> January 2018 *encl*
- b) Letter of 18<sup>th</sup> December 2017 from Essex County Council re Planning Application ESS/57/17/TEN
- c) Email of 10<sup>th</sup> January 2018 from TDC re Planning Application 17/01974/FUL

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 14<sup>th</sup> December 2017 *encl*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 14<sup>th</sup> December 2017

**7. Public Participation**

**8. Correspondence:**

To hear correspondence as listed:

- a) Email of 14<sup>th</sup> December 2017 from East London Textiles re Essex & Herts Air Ambulance Trust
- b) Letter of 15<sup>th</sup> December 2017 from Essex County Council re Domestic Abuse (55+)
- c) Letter of 15<sup>th</sup> December 2017 from National Association of Local Councils (NALC) re Review of Park Homes Legislation *encl*
- d) Letter of 5<sup>th</sup> January 2018 from NALC Chairman *encl*
- e) Letter of 10<sup>th</sup> January 2018 from Mr F Hearn to Great Bentley Parish Council re traffic in the vicinity of Westwood Park

**9. Updates from Working Groups:**

To receive reports from the following:

- a) Blooms in St. Osyth
- b) Highways Working Group
- c) Martin's Farm Park
- d) Playground, Youth & Open Spaces

**10. Reports from Representatives:**

To receive reports from the following if applicable:

- a) Essex County Council (Cllr. Goggin)
- b) Essex Police
  - i) to receive Crime Statistics for November 2017 (Cllr's Cooper & Kelly) *encl*
- c) Footpaths (Cllr. Peverell)
- d) Planters & Bins (Cllr. Ward)
- e) Tree Warden (Cllr. French)
- f) TDALC (Cllr. Talbot)
- g) District Council Report (Cllr's Talbot & White)
- h) Community Speed Watch (Cllr's Kemp & Cooper)

***To expedite the meeting the attention of Councillors is drawn to G-17-048 of 15<sup>th</sup> June 2017.***

**11. Reports from Nominated Trusteeships / Representatives:**

To receive reports from the following (if applicable):

- a) Almshouses (Cllr. White)
- b) Bradwell Power Station (Cllr. White)
- c) Playing Field Charity (Cllr. Thomas)
- d) Point Clear Community Association (Cllr. Blockley)
- e) Village Hall (Cllr. Kemp)

***To expedite the meeting the attention of Councillors is drawn to G-17-048 of 15<sup>th</sup> June 2017.***

- 12. Finance:**  
To approve cheques and payments, and receive balances as listed:
- |    |                         |                  |             |
|----|-------------------------|------------------|-------------|
| a) | Approval of cheques for | December 2017    | <i>encl</i> |
| b) | Balances                | Current a/c:     | £ 90,364.81 |
|    |                         | Deposit:         | £ 49,797.61 |
|    |                         | Special Project: | £ 3,017.63  |
- c) To receive (in draft format) the Minutes of the Finance Committee Meeting of 10<sup>th</sup> January 2018 *encl*
- 13. Cemetery Committee:**  
To receive the Minutes of the Cemetery Committee Meeting of 10<sup>th</sup> January 2018 *encl*
- 14. Length of Councillors & Representatives Reports:**  
To review the trial period for the limiting of reports to 2, 3 and 5 minutes for Parish, District and County Councillors respectively, and to consider the permanent adoption of the policy
- 15. Approval of Standing Orders:**  
To ratify the Council's Standing Orders, as recommended by the Finance Committee at the meeting of 6<sup>th</sup> December 2017
- 16. Approval of Financial Regulations:**  
To ratify the Council's Financial Regulations, as recommended by the Finance Committee at the meeting of 6<sup>th</sup> December 2017
- 17. Approval of Financial Risk Assessment:**  
To ratify the Council's Financial Risk Assessment, as recommended by the Finance Committee at the meeting of 6<sup>th</sup> December 2017
- 18. Improvements to the Crossroads:**  
To receive an update from the Chairman
- 19. St Osyth Priory Planning Applications:**  
To receive an update from the Chairman in respect of:
- a) Planning Application 17/01593/DISCON (the relocation of the bus stop on The Bury)
- 20. St Osyth Priory:**  
To receive an update from the Chairman and to discuss a suitable date for a Council visit  
*Cllr's are requested to bring their diaries*
- 21. Further Parish Matters:** (*exchange of information only*)