



ST OSYTH PARISH COUNCIL



Minutes of the Ordinary Meeting of the Council held in the Village Hall, St Osyth on Thursday 16th November 2017 at 7.00 pm

PRESENT: Chairman: Cllr. Sonia Grantham, Vice-Chairman: Cllr. John Kemp
Cllr's Alma Blockley, David Cooper, Ray French, Mandy Kelly,
John Lockwood, Colleen Peverell, Jean Smith, Michael Talbot,
Michele Thomas, Julie Ward & John White

Cllr. Alan Goggin, Essex County Councillor (Arrived at 8.30 pm)

MINUTES: Neil Williams

PUBLIC PRESENT: None

G-17-148 WELCOME TO NEW COUNCILLOR:

The Chairman welcomed Cllr. John Lockwood to his first meeting of the Council.

G-17-149 MEMBERS DECLARATION OF INTEREST:

The Chairman advised Councillors, that under Section 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, they had a responsibility to declare any Pecuniary or Non-Pecuniary Interests in any matter to be discussed.

Cllr. Peverell declared a Non-Pecuniary Interest in respect of St Osyth Priory.

Cllr. White declared a Non-Pecuniary Interest in respect of Planning Application 17/01843/FUL.

As the Chairman of the District Planning Committee, Cllr. White refrained from taking part in any discussion or vote on the applications before the Parish Council.

G-17-150 PLANNING APPLICATIONS:

	APPLICATION & ADDRESS	PROPOSAL
a)	17/01733/FUL c/o Stanfords The Leys Clay Lane, St Osyth	Construction of annexe. No objections.
b)	17/01792/LBC Royal Mail 9 Spring Road St Osyth	Removal of existing wall post box. No objection, however, the Parish Council does note the concerns as to the requirement for the use of the correct type of brick, and would support this request.

c)	17/01796/FUL Mr & Mrs P Georgiou 237 Point Clear Road St Osyth	Proposed alterations and additions to Bungalow. Whilst the Parish Council has no objections to either the layout or increase in size to the existing property, Councillors are concerned that the additions to the property are forward of the building line, which could be to the detriment of the adjacent property and would therefore prefer to see the majority of the additions to be at the rear of the property.
d)	17/01830/LUEX Mr John Hull 3 - 4 Seaview Parade Seaview Road St Osyth	Siting of mobile homes. Objections on the basis that not only is the site within Flood Zone 3, but that the applicant has also failed to provide sufficient evidence to support the claimed lawful use of 10 years.
e)	17/01833/OUT c/o Stanfords Land North of Martin's Gate Cottage Colchester Road St Osyth	Erection of one detached dwelling. Objections on the basis that the proposed development is outside of the Settlement Development Boundary and as such cannot be deemed as a sustainable development.

Due to having declared a Non-Pecuniary Interest in respect of the following application, Cllr. Peverell left the meeting at 7.20 pm.

f)	17/01843/FUL Mr R.A, T.R, D.R, A.I Sargeant St Osyth Priory The Bury St Osyth	Variation of condition 2 of 11/00333/OUT - condition to be amended from "application for approval of the reserved matters (listed above) shall be made to the Local Planning Authority before the expiration of three years from the date of the permission" To - "application for approval of the reserved matters (listed above) shall be made to the Local Planning Authority before the expiration of five years from the date of the permission". Objections on the basis that the changes to the Town and Country Planning Act 1990, by way of the Planning and Compulsory Purchase Act 2004, reduced the duration of planning permissions from 5 year to 3 years, so as to ensure development. The application, approved by the District Councils Planning Committee on 21 st January 2014, would be contrary to both the Act, and the permission granted by the Local Planning Authority on 18 th March 2016, following the signing of the Section 106 Agreement on 9 th March 2016, some 26 months after the application was approved.
----	-------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<p>Additionally, the delay of this development will no doubt cause further pressure on the District Councils ability to deliver a five-year housing supply, as developers merely 'bank' the planning consent, in lieu of further planning applications.</p> <p>The Parish Council would further endorse the subsequent press release of 17th November 2017, by Cllr. Neil Stock, Tendring District Council (TDC) Leader, in which he expressed concerns as to the delay by developers in providing new homes.</p>
--	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Cllr. Peverell returned to the meeting at 7.40 pm.

g)	17/01891/TCA Mrs Lee Casa Rio 9 Point Clear Road St Osyth	<p>G1 - Leylandi - Reduce to height of house gutters. 3 No. Conifer - Remove. 1 No. Yew - Reduce. 1 No. Cherry - Reduce.</p> <p>The Parish Council refers this application to the TDC Tree & Landscape Officer for consideration.</p>
h)	17/01784/OHL UK Power Networks 56 Western Promenade St Osyth	<p>Erection of an additional low voltage wood pole.</p> <p><i>For information only – noted.</i></p>

G-17-151 PLANNING CORRESPONDENCE:

The following correspondence was noted:

- a. Tendring District Council (TDC) Notification of Decisions (Determinations) 13th October 2017 to 3rd November 2017.
- b. Correspondence from Samuel Brampton, City & Country to Gary Guiver, TDC, regarding the Variation to Condition 2 of Application 11/00333/OUT PP-06455703.
- c. The Chairman informed the Council that the Clerk had written to the District Council objecting to the Planning Application for the Winter Wonderland at St John's Plant Centre on the basis of traffic congestion.

G-17-152 APPROVAL OF MINUTES:

RESOLVED: That having been previously circulated, the minutes of the Ordinary Meeting of the Council of 19th October 2017 be verified for accuracy by the Council and signed by the Chairman as a true and accurate record. The motion was proposed by Cllr. Thomas and seconded by Cllr. Blockley. All agreed.

G-17-153 UPDATE ON SUMMARY OF ACTION:

- a. G-17-130 i. The Clerk informed the Council that he would report on Christmas Lights at the end of the meeting.

- b. G-17-134 a. The Clerk informed the Council that he had written to Chief Inspector Cole, Tendring District Commander, Essex Police, with regard to the volume of reported crime at the Holiday Parks within the parish.
- c. G-17-136 a ii. The Clerk informed the Council that he had written to Giles Watling, Member of Parliament for Clacton on Sea, with regard to Bar Corner.
- d. G-17-138. The Clerk reminded the Council that he would email Councillors concerning the removal of unauthorised items from the Cemetery.
- e. G-17-141. The Clerk informed the Council that due to Joy Darby, Chief Executive Officer, Essex Association of Local Councils (EALC) being absent from work for the foreseeable future, the Councillors training would have to be put on hold.
- f. G-17-142. The Clerk reminded the Council that the Casual Vacancy had been filled by Cllr. Lockwood.
- g. G-17-145. The Clerk informed the Council that the Chairman had been in liaison with both Essex Highways and TDC concerning Planning Applications 17/01683/DISCON and 17/01593/DISCON in respect of St Osyth Priory.

G-17-154 PUBLIC PARTICIPATION: None

G-17-155 CORRESPONDENCE:

The following correspondence was noted:

- a. Correspondence from Rural Services Network regarding a petition for recruitment of Rural GP's.
- b. Correspondence from Mrs E Rideout regarding the request for a mini roundabout at the junction of Clacton Road and the B1027 to be submitted to the Tendring Local Highways Panel (LHP).
- c. The Clerk reminded the Council that he had written to Giles Watling regarding Bar Corner, and that Councillors had received a copy of the correspondence.

G-17-156 REPORTS FROM WORKING GROUPS:

- a. **Blooms in St Osyth:** The Chairman informed the Council that the winter bulbs (pansies) had been planted.
- b. **Highways Working Party:** The Chairman informed the Council of the recent meeting with a resident who had raised a number of concerns about traffic in the village. The Chairman added that the points raised during the meeting would be discussed by the Highways Working Party in the near future.

- c. **Martins Farm Country Park:** The Chairman informed the Council that the next meeting was scheduled for 23rd November 2017. The Chairman added that she was not sure if the cattle (part of the Legacy Grazing Project) were on site yet.
- d. **Playground, Youth & Open Spaces Working Party:** The Chairman reminded the Council of the proposed 'phased development' of Priory Meadow, adding that having met with the Headteacher of the Primary School, she had requested the number of pupils living to the east of the crossroads. The Chairman continued that of 315 pupils, 113 lived on the Priory Meadow side of the crossroads, and would therefore have to negotiate the junction in order to use Cowley Park. The Chairman added that this information would be very useful when applying for grants towards the proposed new play equipment at Priory Meadow.

G-17-157 REPORTS FROM REPRESENTATIVES:

- a. **Essex Police:** Having been previously circulated, the Council reviewed the Crime statistics for September 2017.
 - i) Cllr. Kelly informed the Council of offences within Point Clear by location and where practicable the status of the investigation.
 - ii) Cllr. Cooper informed the Council of offences within St Osyth by location and where practicable the status of the investigation.
 - iii) The Clerk then gave an overview of reported crimes for the months of July to September 2017.

The Clerk was requested to forward a copy of the quarterly crime statistics to Chief Inspector Cole.
- b. **Footpaths:** Cllr. Peverell informed the Council that the ramped access to Footpath 5 had been completed earlier that day and that she would be meeting with Jim Bartley, Essex Highways Public Rights of Way (PRoW) Engineer, to discuss repairs to Footpath 25.
- c. **Planters & Litter Bins:** Cllr. Ward informed the Council that together with the Chairman and Cllr. Blockley, she had cleaned and polished the planters. She continued that four heritage bins in the centre of the village were to be painted.
- d. **Tree Warden:** Nothing to report.
- e. **TDALC:** Cllr. Talbot reported that the Essex Association of Local Councils (EALC) had not met since his last report. The Tendring District Association of Local Councils (TDALC) was due to meet on 22nd November 2017; however, he would be sending his apology.

Cllr. Talbot continued that the joint Liaison Committee between TDC and TDALC took place on 10th November and was led by Martin Knappett, as both Ian Davidson (Chief Executive) and Neil Stock (Leader of the Council) were meeting with group leaders, to discuss Widdicombe Rules. The joint Liaison Committee discussed items under the headings of the new Community Land Trusts; the Community Governance Reviews and the Essex Vision. Those present then received a planning update, during which Martin Knappett said that TDC would provide a link to the Five-year Land Supply Report and the Community Governance Review Report.

f. **District Council Report:**

- i) Cllr. White reminded the Council that a Planning Inspector had recently overturned the decision of the District Council to refuse a planning application, as it could not be proven that the Council had a five year supply of housing. Cllr. White continued that the District Council would be seeking a Judicial Review of this matter.
- ii) Cllr. White then informed the Council that the District Councils Local Plan had been submitted to the Planning Inspectorate for consideration.
- iii) Cllr. Talbot reported that following the Parish Councils objections to Planning Application 16/01770/OUT, he had attended the District Councils Planning meeting of 31st October to speak against the proposed development of a Holiday Village with 26 dwellings on the site of the closed breakers yard in Cockett Wick Lane. Cllr. Talbot continued that notwithstanding the Officer's recommendation to approve the application, the full Planning Committee had voted unanimously to reject the application.

He then informed the Council that there had been further changes in the membership and allegiance of individual Council Members, who had changed their party of choice. This had resulted in changes to Committee places which were allocated in accordance with the Widdicombe Rules. These changes had not affected the Independent Group of which both he [Cllr. Talbot] and Cllr. White were members.

Much discussion had taken place on the subject of the five year supply of housing. The District Council's position was that it had complied with the regulation; however, several Planning Inspectors had rejected the Councils stance and had overturned a number of refused planning applications by granting them permission. As previously stated by Cllr. White, the District Council would be challenging two decisions at the High Court, in respect of Centenary Way and Sladburys Lane.

g. **Community Speed Watch:**

- i) Cllr. Kemp informed the Council that despite the colder weather and darker nights, group members were still going out to conduct checks. He added that there had been a noticeable decrease in the number of vehicles speeding when the teams were out.
- ii) The Chairman informed the Council that she was awaiting a response from Essex County Fire & Rescue Service with regard to several questions, one of which related to the displaying of signs. The Chairman added that the Frinton & Walton CSW group was of the same opinion as the St Osyth group, in that there was little point in placing the signs whilst conducting speed checks.
- iii) At the request of the Chairman, Cllr. Cooper gave a breakdown of the statistics:

Between 16th October 2017 and 13th November 2017, there were 34 occurrences of drivers speeding in the village, with an average speed of 38.6 mph.

- 1. Clacton Road:
1 recording of 37 mph
- 2. The Bury:
28 recordings with an average speed of 36.9 mph

Total for St Osyth: 29 recordings (average speed of 36.9 mph)

- 3. Point Clear Road:
5 recordings with an average speed of 40.4 mph

G-17-158 REPORTS FROM NOMINATED TRUSTEESHIPS REPRESENTATIVES:

- a. **St Osyth Almshouse Charity:** Cllr. White reminded the Council of an incident which had occurred before Christmas 2016, during which a tenant had been assaulted and a window of an Almshouse had been smashed. He continued that to date no payment had been received from the perpetrator, who according to Essex Police could no longer be traced; despite having recently been prosecuted for a similar incident in Harwich.
- b. **Bradwell Power Station:** Nothing to report.
- c. **St Osyth Playing Field Charity:** Cllr. Thomas reported that replacement goal posts were on order.
- d. **Point Clear Community Association:** Nothing to report.

- e. **Village Hall Management Committee:** Cllr. Kemp informed the Council that although he had not attended the recent Annual General Meeting of the Village Hall Management Committee, he had been re-elected as the Council's representative. He continued that the Committee were still looking to install two bollards at the front of the Village Hall.

G-17-159 FINANCE:

- a. Approval of payments for October 2017, as per the circulated lists were agreed by the Council.
- b. The following balances were noted and agreed:

Current a/c	£ 107,792.71
Deposit	£ 49,797.61
Special Project	£ 3,017.63

G-17-160 REVIEW OF MANAGEMENT PLAN:

The draft Management Plan having been previously circulated, the Chairman explained that the Council would have to formally approve the plan, so that the Finance Committee could then review costs in preparation for the setting of the budget for 2018/2019 and beyond.

- a. **Allotments:**
The Chairman informed the Council that it was anticipated that the allotments would break even for financial year 2017-2018.
- b. **Bus Shelters:**
The Chairman informed the Council that the bus shelters would be cleaned three times per year.
- c. **Cemetery:**
The Chairman gave an overview of the Cemetery Management Plan, adding that all of the additional maintenance discussed by the Cemetery Committee would be carried out during the winter or at the beginning of the next financial year.
- d. **Highways:**
The Management Plan for highways was noted.
- e. **Litter Bins & Planters:**
The Chairman stated that the four heritage bins in the centre of the village were to be painted and that the boat containing the floral display at Mill Street car park was to be replaced.
- f. **Martin's Farm Park:**
The Management Plan for Martin's Farm Country Park was noted.
- g. **Open Spaces:**
The Chairman gave an overview of the Management Plan for Open Spaces, adding that other than the maintenance of the play areas at Cowley Park and Dumont Avenue, the focus would be Priory Meadow.

- h. **Tree Planting:**
The Chairman informed the Council that an application for a grant towards the purchase and planting of two *Betula Jacquemontii* at the entrance to Rochford Road had been successful.
- i. **Vegetation:**
The Management Plan for vegetation was noted.
- j. **Village Seats:**
The Management Plan for seats was noted.
- k. **War Memorial:**
The Management Plan for the War Memorial was noted.
- l. **Business Objectives:**
The Business Objectives for 2018-2019 were noted.
- m. **Additional Items:**
The Additional Items for inclusion in the budget for 2017-2019 were noted.
- n. **Cowley Park:**
The Management Plan for Cowley Park was noted.

The Chairman thanked all Councillors who had contributed towards the Management Plan. Cllr. Peverell added that the Council, especially the Chairman should be proud of the Plan.

RESOLVED: That having been discussed, the Council approve the Management Plan for 2018-2019 and beyond. This was proposed by Cllr. Kelly and seconded by Cllr. Peverell. All agreed.

G-17-161 REPORTS FROM REPRESENTATIVES:

- a. **Essex County Council:** Having arrived at 8.30 pm due to attending the Ordinary meeting of Brightlingsea Town Council, Cllr. Goggin informed the Council of the following:
 - i) That he had been appointed as the Deputy Portfolio Holder for Highways and had been given the specific task of reviewing the contract between the County Council and Ringway Jacobs, which was in year six of a nine year contract.
 - ii) That he had been very pleased to see the Chairman and Cllr. Blockley at the recent LHP briefing session held at Weeley Council Offices, during which time it had become evident that the Parish Council was proactive and only approached him [Cllr. Goggin] after attempting to resolve matters first.
 - iii) That the Colchester Park & Ride scheme was losing £2m per year. A discussion then took place as to the effectiveness of the scheme, which Cllr. Ward stated was not advertised enough.

- iv) That he [Cllr. Goggin] was part of the County Council Pension Advisory Committee and that he could report that the Councils pension scheme, worth some £6.5bn was 92% clear, which meant that the taxpayer did not have to 'prop up' the scheme.
- v) That he had recently spoke with both Giles Watling and Neil Young in respect of the ongoing concerns over Bar Corner.

G-17-162 COMMUNITY WARDEN:

The Chairman informed the Council that an application for funding towards a Community Warden would be submitted to the Local Services Fund, administered by EALC, on 17th November 2017. The Chairman continued that if successful, the Council would receive £15,000.00 over three years, which would be match funded.

G-17-163 VILLAGE CAR PARK:

The Chairman informed the Council that the local landowner was in discussion with an architect regarding the design of possible properties.

Due to having declared a Non-Pecuniary Interest in respect of St Osyth Priory, Cllr. Peverell left the meeting at 8.50 pm.

G-17-164 ST OSYTH PRIORY PLANNING APPLICATIONS:

The Chairman reminded the Council of Planning Application 14/01008/FUL (creation of a Visitor Centre in the Tithe Barn) adding that together with Cllr. White, she had attended the District Councils Planning Committee site visit, during which time the Planning Officer had confirmed that the bus stop on The Bury did not form part of the application associated with the Tithe Barn.

The Chairman continued that the approval for the relocation of the bus stop had subsequently been 'tagged' onto Planning Application 16/00656/FUL (the creation of 72 properties at West Field) and that the proposal had been approved by a member of Essex Highways, prior to the decision of the District Council. The Chairman then informed the Council that having raised concerns with members of the Passenger Transport Team and the Highways Liaison Officer; it transpired that neither had seen plans for the relocation of the bus stop, which would not have been approved due to failing a safety audit.

The Chairman finished by informing the Council that she would continue to liaise with the Passenger Transport Team and the Highways Liaison Officer.

G-17-165 ST OSYTH PRIORY:

The Chairman informed the Council of the email of 18th October 2017 from Mr Tim Sargeant, in which the following points were noted:

- a. The development of the White Hart.
- b. The Section 106 Agreement and Business Plan.
- c. The future nomination of a member of the Parish Council, District Council and local business community to join the St Osyth Priory and Parish Trust.

- d. The repair of Mill Street Wall.
- e. Parking on The Bury.
- f. The establishment of a fund to to improve architectural and historic interests within the Conservation Area

Cllr. Peverell returned to the meeting at 9.15 pm.

G-17-166 FURTHER MATTERS:

- a. The Clerk briefed the Council that to replace the existing Christmas lights with LED rope lighting would be too expensive. He continued that polycarbonate LED bayonet cap bulbs were available and that 200 mixed colours would cost £396.00, inclusive of VAT. The Clerk added that having discussed the cost of the replacement bulbs with the Responsible Financial Officer (RFO), the latter had confirmed that funds were available.
RESOLVED: That the Council purchase 200 mixed colour LED bulbs for the Christmas Lights, at a cost of £396.00, inclusive of VAT. The motion was proposed by Cllr. Ward and seconded by Cllr. French. All agreed.
- b. At the request of the Chairman, the Clerk briefed the Council as to the condition of the former Maintenance Employee, Mr Ray De'ath, who he [the Clerk] had visited several times at Colchester General Hospital.

There being no further business the meeting was closed at 9.20 pm.

Summary of 'Action Required' from the Minutes of the Ordinary Meeting held on Thursday 16th November 2017		
G-17-156 b	Highways Working Party	Chairman to arrange meeting
G-17-157 a	Crime Statistics	Clk to forward to Essex Police
G-17-157 b	Footpath 25	Cllr. Peverell to liaise with ECC
G-17-162	Community Warden	Clk to submit application to LSF
G-17-164	St Osyth Priory Planning Applications	Chairman to liaise with ECC/TDC

Signature: *[Signed on Original]*
 SW Grantham
 Chairman