

# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

Tel/Fax: 01255 821447

E-mail: [clerk@stosyth.gov.uk](mailto:clerk@stosyth.gov.uk)

Web: [www.stosyth.gov.uk](http://www.stosyth.gov.uk)

Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held at St Osyth Village Hall Annex at **7.15 pm on Thursday 14<sup>th</sup> December 2017**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 7<sup>th</sup> December 2017

*[Signed on Original]*

Neil Williams

Parish Clerk

## AGENDA / BUSINESS TO BE TRANSACTED

- 1. Apologies for Absence**
- 2. Members Declarations of Interest:**  
To receive any Pecuniary or Non Pecuniary Interests for matters set out below
- 3. Planning Applications** received and comments made thereon:

	<b>APPLICATION &amp; ADDRESS</b>	<b>APPLICATION DETAIL</b>
<b>a)</b>	17/01922/FUL Mr Sean Burton 4B Rose Gardens Bel Air Chalet Estate St Osyth	Replace door with standard single door & replace the front window with a standard bow window with brick facing.
<b>b)</b>	17/01931/FUL Haven Leisure Limited Orchards Holiday Village Point Clear Bay	Proposed extension to existing Showbar/Arcade building and hard standing car park, relocation of existing fence line and revised internal access arrangements. (Following removal of 2 existing static caravans, 1 shed and 2 existing containers).
<b>c)</b>	17/01932/FUL Haven Leisure Limited Orchards Holiday Village Point Clear Bay	Installation of 9 caravan bases with associated parking. Proposed new internal access road, pedestrian footpaths, landscaping & new boardwalk with bridge.

d)	17/01962/DETAIL Mr & Mrs Ford Land opposite St Osyth Cemetery Clay Lane St Osyth	Reserved matters application following planning approval 16/01821/OUT - Demolition of existing buildings and erection of one detached single storey dwelling.
e)	17/01969/TCA Mrs Lee Casa Rio 9 Point Clear Road, St Osyth	G1 - group of Leylandii - remove completely.
f)	17/01974/LUEX Mr William Taylor 40 Colne Way, Point Clear Bay	Use of premises as permanent residence.
g)	17/02023/LBC Messrs Sargeant St Osyth Priory, The Bury, St Osyth	Re-ordering of the Gatehouse interior to enable its flexible use for short and long term rental.
h)	17/02032/FUL Mr & Mrs S Collins 9 Spring Road, St Osyth	Alterations to former shopfront.
i)	17/02076/ADV Mr Harry Parrish Funland, 2 Seaview Parade Seaview Road, St Osyth	1 x Proposed new fascia sign.
j)	ESS/57/17/TEN Essex County Council	Application for a Lawful Development Certificate for a Proposed Use for the installation and operation of a ground mounted solar array, switch gear housing units, underground cabling and fencing.

Please note all applications can be viewed on the Tendring District Council website under the following [www.tendringdc.gov.uk/publicaccess](http://www.tendringdc.gov.uk/publicaccess) and will be available for viewing at the meeting.

**4. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 10<sup>th</sup> November 2017 to 1<sup>st</sup> December 2017 *encl*
- b) Email of 16<sup>th</sup> November 2017 from Mrs S Jones re the Orchards Holiday Park
- c) Email of 26<sup>th</sup> November 2017 from Mr Tim Sargeant re Planning Application 17/01843/FUL  
*Forwarded to Cllr's on 27<sup>th</sup> November 2017*

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 16<sup>th</sup> November 2017 *encl*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 16<sup>th</sup> November 2017

**7. Public Participation**

**8. Correspondence:**

To hear correspondence as listed:

- a) Email of 13<sup>th</sup> November 2017 from TDC re Community Governance Review
- b) Letter of 14<sup>th</sup> November 2017 from St Osyth Parochial Church Council re grant payment
- c) Letter of 15<sup>th</sup> November 2017 from Essex & Herts Air Ambulance Trust re grant payment
- d) Letter of 16<sup>th</sup> November 2017 from Essex County Council re Energy Switch

**9. Updates from Working Groups:**

To receive reports from the following:

- a) Blooms in St. Osyth
- b) Highways Working Group
- c) Martin's Farm Park – to receive notes of the meeting of 23<sup>rd</sup> November 2017 *encl*
- d) Playground, Youth & Open Spaces

**10. Reports from Representatives:**

To receive reports from the following if applicable:

- a) Essex County Council (Cllr. Goggin)
- b) Essex Police
  - i) to receive Crime Statistics for October 2017 (Cllr's Cooper & Kelly) *to follow if published*
- c) Footpaths (Cllr. Peverell)
- d) Planters & Bins (Cllr. Ward)
- e) Tree Warden (Cllr. French)
- f) TDALC (Cllr. Talbot)
- g) District Council Report (Cllr's Talbot & White)
- h) Community Speed Watch (Cllr's Kemp & Cooper)

*To expedite the meeting the attention of Councillors is drawn to G-17-048 of 15<sup>th</sup> June 2017.*

**11. Reports from Nominated Trusteeships / Representatives:**

To receive reports from the following (if applicable):

- a) Almshouses (Cllr. White)
- b) Bradwell Power Station (Cllr. White)
- c) Playing Field Charity (Cllr. Thomas)
- d) Point Clear Community Association (Cllr. Blockley)
- e) Village Hall (Cllr. Kemp)

*To expedite the meeting the attention of Councillors is drawn to G-17-048 of 15<sup>th</sup> June 2017.*

**12. Finance:**

To approve cheques and payments, and receive balances as listed:

- a) Approval of cheques for November 2017 *encl*
- b) Balances
  - Current a/c: £ 98,558.21
  - Deposit: £ 49,797.61
  - Special Project: £ 3,017.63

- c) To receive (in draft format) the Minutes of the Finance Committee Meeting of 6<sup>th</sup> December 2017 *encl*

**13. Budget/Precept:**

To approve the budget, as reviewed by the Finance Committee on 6<sup>th</sup> December 2017 and to set the Precept for 2018/2019

**14. Tendring District Local Plan – Statement of Community Involvement:**

To receive a report from the Clerk and discuss an appropriate response, to be submitted by 8<sup>th</sup> January 2018

*[Cllr's are reminded the draft is available top view via the following link]*

<http://tendring-consult.objective.co.uk/portal/sci>

**15. Community Warden:**

To receive a report from the Clerk in respect of the application for a grant to the Local Services Fund

**16. St Osyth Priory Planning Applications:**

To receive updates from the Chairman in respect of:

- a) Planning Application 17/01593/DISCON (the relocation of the bus stop on The Bury)
- b) Planning Application 17/01843/FUL (Wellwick)

**17. Further Parish Matters:** *(exchange of information only)*