

# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held at St Osyth Village Hall Annex at **7.15 pm on Thursday 21<sup>st</sup> September 2017**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 14<sup>th</sup> September 2017

*[Signed on Original]*

Neil Williams

Parish Clerk

## AGENDA / BUSINESS TO BE TRANSACTED

- 1. Apologies for Absence**
- 2. Members Declarations of Interest:**  
To receive any Pecuniary or Non Pecuniary Interests for matters set out below
- 3. Planning Applications** received and comments made thereon:

	<b>APPLICATION &amp; ADDRESS</b>	<b>APPLICATION DETAIL</b>
<b>a)</b>	17/01268/FUL Miss A Fleet 112 Colne Way Point Clear Bay	Variation of Condition 2 of ENE/TEN/119G/59 to allow permanent occupancy until the end of September 2018.
<b>b)</b>	17/01342/FUL Mr S Howe 74 Colchester Road, St Osyth	Proposed 2 storey extension to rear of garage, following demolition of existing single storey games room.
<b>c)</b>	17/01362/FUL Mr & Mrs B Chapman 11 Longfields St Osyth	Resubmission of previously approved planning permission 17/01040/FUL - Single storey rear extension (Amendment to approval 17/01040/FUL external finish facing brickwork.)
<b>d)</b>	17/01365/FUL Mr Jacobs c/o Stanfords (Agent) Lower Heath Farm, Rectory Road, St Osyth	Replacement dwelling.

e)	17/01404/FUL Mr M Konrath 57 St Clairs Road, St Osyth	Proposed rear extension.
f)	17/01413/TPO Mr T Yarrow Haddon Lodge, Oakmead Road, St Osyth	1 No. Willow – reduce the height to 6 metres or fell.
g)	17/01417/LBC Mr W Bliak 54 Mill Street, St Osyth	Internal alterations.
h)	17/01446/FUL Miss Brotzman Land to the rear of Hartley Wood Farm St Osyth	Erection of barn with hardstanding and relocation of existing stables.
i)	17/01474/FUL Mr M Skeels 138 Colne Way Point Clear Bay	Replacement dwelling (following demolition of existing).
j)	17/01470/COUNOT Mr I Low Lodge Farm, Clacton Road, St Osyth	Conversion of agricultural building into a dwelling house. <b><i>For information only – no comment required.</i></b>

Please note all applications can be viewed on the Tendring District Council website under the following [www.tendringdc.gov.uk/publicaccess](http://www.tendringdc.gov.uk/publicaccess) and will be available for viewing at the meeting.

#### 4. **Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 11<sup>th</sup> August 2017 to 8<sup>th</sup> September 2017 *encl*
- b) Letter of 22<sup>nd</sup> August 2017 from TDC re Planning Application 17/00010/TPO
- c) Planning Inspectorate Appeal Decision of 4<sup>th</sup> September 2017 re APP/P1560/W/17/3176773 (TDC 17/00357/OUT) Land south of Heath Road, St Osyth
- d) Letter of 11<sup>th</sup> September 2017 from Mr & Mrs Ranson re Planning Application 17/01342/FUL
- e) Planning Inspectorate Appeal Decision of 14<sup>th</sup> September 2017 re APP/P1560/W/17/3175764 (TDC 17/00112/OUT) Land at Heath Road, St Osyth

#### 5. **Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 17<sup>th</sup> August 2017 *encl*

#### 6. **Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 17<sup>th</sup> August 2017

#### 7. **Public Participation**

#### 8. **Correspondence:**

To hear correspondence as listed:

- a) Letter (received 14<sup>th</sup> August 2017) from TDC re Crucial Crew Event on 4<sup>th</sup> October 2017
- b) Letter (received 21<sup>st</sup> August 2017) from Essex County Council (ECC) re Fostering in Essex
- c) Email of 30<sup>th</sup> August 2017 from TDC re Traffic Regulation Order TRO6121-096a
- d) Letters of 4<sup>th</sup> & 11<sup>th</sup> September 2017 from Royal Mail Group re siting of Post Box
- e) Letter (received 5<sup>th</sup> September 2017) from Essex Air Ambulance re funding request
- f) Letter (received 13<sup>th</sup> September 2017) from Essex Highways re Service Delivery Survey
- g) Letter of 10<sup>th</sup> September 2017 from Mrs FM Brittain to TDC re parking
- h) Letter of 4<sup>th</sup> & 11<sup>th</sup> September 2017 from Mrs Nunn re village concerns

**9. Updates from Working Groups:**

To receive reports from the following:

- a) Blooms in St. Osyth
- b) Highways Working Group
- c) Martin's Farm Park
- d) Playground, Youth & Open Spaces

**10. Reports from Representatives:**

To receive reports from the following if applicable:

- a) Essex County Council (Cllr. Goggin)
- b) Essex Police
  - i) to receive Crime Statistics for June 2017 (Cllr's Cooper & Kelly) *encl*
  - ii) to receive comparison statistics for April 2017 to June 2017 *encl*
- c) Footpaths (Cllr. Peverell)
- d) Planters & Bins (Cllr. Ward)
- e) Tree Warden (Cllr. French)
- f) TDALC (Cllr. Talbot)
- g) District Council Report (Cllr's Talbot & White)
- h) Community Speed Watch (Cllr's Kemp & Cooper)

***To expedite the meeting the attention of Councillors is drawn to G-17-048 of 15<sup>th</sup> June 2017.***

**11. Reports from Nominated Trusteeships / Representatives:**

To receive reports from the following (if applicable):

- a) Almshouses (Cllr. White)
- b) Bradwell Power Station (Cllr. White)
- c) Playing Field Charity (Cllr. Thomas)
- d) Point Clear Community Association (Cllr. Blockley)
- e) Village Hall (Cllr. Kemp)

***To expedite the meeting the attention of Councillors is drawn to G-17-048 of 15<sup>th</sup> June 2017.***

**12. Finance:**

To approve cheques and payments, and receive balances as listed:

- a) Approval of cheques for August 2017 *encl*
- b) Balances
  - Current a/c: £ 50,183.34
  - Deposit: £ 49,789.81
  - Special Project: £ 3,016.15

**13. Special Expenses:**

To receive correspondence from Tendring District Council & consider the need for special expenses

**14. Tendring District Council Community Governance Review:**

To receive correspondence of 22<sup>nd</sup> August 2017 from TDC in respect of the requirement for a Community Governance Review, and to consider an appropriate response by the Parish Council *encl*

**15. Occupancy Restrictions:**

To receive a report from Cllr. Blockley in respect of the meeting of Point Clear Bay residents, served with Breach of Condition Notices, held at the Oakmead Club, Point Clear, on Saturday 26<sup>th</sup> August 2017

**16. Councillor's Training:**

To receive a report from the Clerk

**17. Co-Option to fill a Casual Vacancy for Point Clear Ward:**

To receive a report from the Clerk

18. **Council Maintenance Employee:**  
To receive a report from the Clerk
19. **Parish Council Social Media Policy:**  
To receive, review and consider the adoption of a Social Media Policy *encl*
20. **Parish Council Website Policy:**  
To receive, review and consider the adoption of a Website Policy *encl*
21. **Provision of AirCon for the Parish Office:**  
To receive a report from the Chairman and Clerk
22. **Police Community Support Officer:**  
To receive a report from the Clerk in respect of an email of 5<sup>th</sup> September 2017 from Little Clacton Parish Council regarding the joint use of a PCSO
23. **Request for a Memorial Bench:**  
To receive correspondence from Mr K Guilder in respect of a request for a Memorial Bench in memory of the late Ron Ramsey *encl*
24. **Willow Plantation:**  
To receive a report from the Chairman
25. **Village Car Park:**  
To receive a report from the Chairman
26. **St Osyth Priory:**  
To receive a report from the Chairman
27. **Further Parish Matters:** (*exchange of information only*)