



ST OSYTH PARISH COUNCIL



Minutes of the Ordinary Meeting of the Council held in the Village Hall, St Osyth on Thursday 18th May 2017 at 7.55 pm

PRESENT: Chairman: Cllr. Sonia Grantham, Vice-Chairman: Cllr. John Kemp
Cllr's Alma Blockley, David Cooper, Ray French, Mandy Kelly,
Jean Smith, Michael Talbot, Michele Thomas & Julie Ward

Cllr. Alan Goggin, Essex County Councillor (Arrived at 8.10 pm)

APOLOGIES: Cllr. Colleen Peverell (Illness)
Cllr. Tony Smith (Holiday)
Cllr. John White (Prior Engagement)

MINUTES: Neil Williams

PUBLIC PRESENT: None

G-17-019 PLANNING APPLICATIONS:

	APPLICATION & ADDRESS	PROPOSAL
a)	16/01985/FUL Mr M Skeels 138 Colne Way Point Clear Bay	Proposed replacement dwelling following demolition of existing. Amended Plans. The Parish Council would reaffirm its comments of 19 th January 2017, in that there are objections on the basis that the application as submitted is considered to be of poor design and is not in keeping with similar dwellings in the vicinity. Additionally, the proposed site plan would suggest overdevelopment of a small site, given that the new dwelling would seemingly extend to the physical boundary of the property.
b)	17/00049/FUL Mr R Clarke Blackwater Farmhouse Lee Wick Lane St Osyth	Change of use of an area of farm yard to site shipping containers for use as self-storage. Whilst the Parish Council has no objections to the application itself, the Council would request that a condition of approval be that the containers are used solely for the use as stated in the application. Furthermore, the Council would also request that the site has restricted hours of access, which the applicant has indicated would be between 9 am and 4 pm.

c)	17/00195/FUL & 17/00196/LBC Miss N Ramanuj Spar Shop 1 Spring Road St Osyth	Proposed single storey extension (following demolition of existing timber framed outbuilding together with removal of existing garage doors and span of external wall). Amended Plans. No objections.
d)	17/00598/COUNOT Mr D Highfield Rose Glen Rectory Road St Osyth	Application for prior approval for the conversion of an agriculture building to a residential dwelling house. Objections on the basis that the application as submitted is considered to be of a very poor design, which would not enhance the area.
e)	17/00608/FUL Miss L Pitman 172 Point Clear Road St Osyth	Sub division of site to form separate building plot, erection of detached bungalow and detached single garage. Objections on the basis that the application is considered to be backland development, which could if approved result in the loss of amenity space of the existing dwelling.
f)	17/00674/LBC Messrs Sargeant St Osyth Priory The Bury St Osyth	Demolition of pump-house building (including the removal of boilers and flue) and the erection of a building adjoining the bury boundary wall for use as a store. No objections.
g)	17/00669/FUL Mr & Mrs Collins Former Post Office 9 Spring Road, St Osyth	Change of use from retail shop to residential to be occupied in conjunction with 7 Spring Road. No objections.
h)	17/00712/TCA Mr Bruce Ellis - City & Country St Osyth Priory The Bury, St Osyth	4 No. Lime - Pollard and re-shape. The Parish Council refers this application to the TDC Tree & Landscape Officer for consideration.
i)	17/00595/HHPNOT Mr M Dow 9 Withrick Walk St Osyth	Single storey rear conservatory 4 metres in depth and 4 metres in height. For information only – no comment required.

G-17-020 APPROVAL OF MINUTES:

RESOLVED: That having been previously circulated, the minutes of the Ordinary Meeting of the Council of 20th April 2017 be verified for accuracy by the Council and signed by the Chairman as a true and accurate record. The motion was proposed by Cllr. Thomas and seconded by Cllr. Blockley. All agreed.

G-17-021 UPDATE ON SUMMARY OF ACTION:

- a. G-17-004 e. The Clerk informed the Council that having received the list of typographical errors from Cllr. Kelly, he would make the necessary amendments to the Emergency / Flood Plan.

- b. G-17-008 a iii. The Clerk informed the Council that he would include the explanation of crime related phrases on the Crime Statistics on a quarterly basis.
- c. G-17-008 b. The Clerk informed the Council that owing to the absence of Cllr. Peverell, he was unable to report on Footpaths 5 and 25.
- d. G-17-008 d. The Clerk informed the Council that he would be writing to Essex County Council requesting the removal of cuttings left on the verge along Colchester Road.
- e. G-17-008 h iv. The Chairman informed the Council that information in respect of new speeding fines would be included in the Parish magazine.
- f. G-17-012. The Clerk informed the Council that he had responded to the Police and Crime Commissioners Public Consultation.

G-17-022 PUBLIC PARTICIPATION: None

G-17-023 CORRESPONDENCE:

The following correspondence was noted:

- a. Tendring District Council (TDC) Notification of Decisions (Determinations) 14th April 2017 to 5th May 2017.
- b. Correspondence from East Anglia's Children's Hospices (EACH) regarding funding request.

Although not listed on the agenda, the Clerk briefed Councillors in respect of the following emails, received on 12th May and 16th May 2017 respectively.

- c. Email from Mr J Taylor regarding speeding vehicles along Colchester Road.
- d. Email from Mr L Knight regarding a possible travellers site being established at Dairy Farm Meadow.

The Chairman informed the Council that the Clerk would respond to both emails accordingly.

G-17-024 REPORTS FROM WORKING GROUPS:

- a. **Blooms in St Osyth:** The Chairman informed the Council that the flowers for the blooms were being purchased on 19th May and that she would be meeting with the appointed contractor on Monday 22nd May 2017. Cllr. Kemp informed the Council that his wife would be happy to maintain the planter at Chisbon Heath.
- b. **Highways Working Party:** Whilst there was nothing specific to report, the recent collision at Bar Corner would be discussed during the course of the meeting.

- c. **Martins Farm Country Park:** The notes of the meeting of 27th April 2017 having been previously circulated, the Chairman invited questions from those present. None were forthcoming.
- d. **Playground, Youth & Open Spaces Working Party:** Cllr. Ward informed the Council that the recently installed play equipment at Cowley Park was proving to be very popular. The Clerk informed the Council that two grant payments had been received, which offset the original payments made by the Parish Council, and that the final grant payment was due to be credited to the Parish Council in the near future.

G-17-025 REPORTS FROM REPRESENTATIVES:

- a. **Essex County Council:** Having arrived at 8.10 pm due to attending the Ordinary meeting of Brightlingsea Town Council, Cllr. Goggin informed the Council of the following:
 - i) That he had received correspondence from Mr John McAleavy, Chair of the Governing Body of St Osyth CofE Primary School, in respect of the lack of a suitable bus stop near the school. The Chairman and Cllr. Ward informed Cllr. Goggin that the Parish Council was aware of the situation, which was primarily as a result of the school bus being unable to turn around near the school itself.
 - ii) That having been the County Councillor for thirty months, he felt that now having been elected to serve a four year term, it would be sensible to meet with the Parish Council to discuss future plans and objectives, which could realistically be accomplished within those four years.

On behalf of all present, the Chairman congratulated Cllr. Goggin on being re-elected, adding that his suggestion of a meeting was a good idea.
- b. **Essex Police:** Having been previously circulated, the Council reviewed the Crime statistics for March 2017.
 - i) Cllr. Kelly informed the Council of offences within Point Clear by location and where practicable the status of the investigation.
 - ii) Cllr. Cooper informed the Council of offences within St Osyth by location and where practicable the status of the investigation.
 - iii) The Clerk then gave an overview of reported crimes for the months of January to March 2017.
- c. **Footpaths:** In the absence of Cllr. Peverell, the Chairman informed the Council that the Clerk would be writing to land owners with regard to the use of footpaths.

- d. **Planters & Litter Bins:** The Chairman informed the Council that she had requested a replacement dog waste bin for Warren Lane, but had been informed that as it was deemed to be for aesthetic reasons, the District Council would not authorise its replacement.
- e. **Tree Warden:** Cllr. French informed the Council that the wildflowers sown last year at the entrances to the village were beginning to bloom.
- f. **TDALC:** Cllr. Talbot reported that the next meeting of the Tendring District Association of Local Councils (TDALC) was scheduled for 24th May 2017.
- g. **District Council Report:** Cllr. Talbot reported on the following:
 - i) That a number of new smaller independent groups had formed as a result of members departing the UKIP group.
 - ii) That owing to the General Election on 8th June 2017, a number of meetings had been cancelled, which had in effect, curtailed some Council business.
 - iii) That the District Councils proposals for changes to the Warding Arrangements had been submitted to the Local Government Boundary Commission.
 - iv) That the final draft of the District Councils Local Plan had been approved by the Cabinet, prior to a Public Consultation.
- h. **Parish Website:** Cllr. Talbot informed the Council that he had little to report other than the fact that the new website would be live as of 1st June 2017.
- i. **Community Speed Watch:**
 - i) Cllr. Kemp informed all present that the Clerk was liaising with Essex County Fire & Rescue Service in order to ascertain the number of letters sent to motorists between January and April 2017, which would also indicate the amount of 'second letters' and subsequent visits by Essex Police.
 - ii) At the request of the Chairman, Cllr. Cooper gave a breakdown of the statistics:

Between 17th April 2017 and 15th May 2017, there were 72 occurrences of drivers speeding in the village, with an average speed of 38.8 mph.

- 1. Clacton Road:
58 recordings with an average speed of 38.6 mph
- 2. Colchester Road:
10 recordings with an average speed of 39.4 mph

3. Mill Street:
4 recordings with an average speed of 38.5 mph

Total for St Osyth: 72 recordings (average speed of 38.8 mph)

G-17-026 REPORTS FROM NOMINATED TRUSTEESHIPS REPRESENTATIVES:

- a. **St Osyth Almshouse Charity:** No report given.
- b. **Bradwell Power Station:** No report given.
- c. **Colne Estuary Partnership:** The Clerk informed the Council that having liaised with Mr Bob Seago, Essex Wildlife Trust, it had been ascertained that the Colne Estuary Partnership had been terminated in 2013, as a result of funds being withdrawn.
- d. **St Osyth Playing Field Charity:** Cllr. Thomas informed that Council that due to the volume of work on their site, the staff of the Orchards Holiday Park had yet to begin the clearance of the substation and cutting back of vegetation. Cllr. Thomas stated that she would liaise with the Site Manager and report back to the Council.
- e. **Point Clear Community Association:** Nothing to report.
- f. **Village Hall Management Committee:** Whilst Cllr. Kemp did not have a report, the Chairman informed the Council that a used syringe had recently been found at the front of the Hall, details of which had been forwarded to the Police.

G-17-027 FINANCE:

- a. Approval of payments as per the circulated lists were agreed by the Council.
- b. The following balances were noted and agreed:

Current a/c	£ 100,203.72
Deposit	£ 49,789.81
Special Project	£ 3,016.15
- c. The Minutes of the Finance meeting of 26th April 2017 having been previously circulated, the Chairman invited comments from the Council. None were forthcoming.

G-17-028 CEMETERY COMMITTEE:

- a. The Minutes of the meeting of 19th April 2017 having been previously circulated, the Chairman invited comments from the Council. None were forthcoming.

- b. **RESOLVED:** That the Council approve the increase in fees as recommended by the Cemetery Committee at its meeting on 19th April 2017, under reference **C-17-006** d. The motion was proposed by Cllr. Cooper and seconded by Cllr. Kemp. All agreed.

G-17-029 MEETING DATES FOR MAY 2017 TO MAY 2018:

RESOLVED: That having been previously circulated, the Council approve the Council/Committee meeting dates as listed, for the period May 2017 to May 2018. The motion was proposed by Cllr. Ward and seconded by Cllr. Blockley. All agreed.

G-17-030 DOG FOULING AND USE OF BYELAWS:

The Chairman informed the Council of several recent complaints concerning dog fouling in Point Clear Bay. At the request of the Chairman, the Clerk gave an overview of the making of Byelaws in accordance with the Local Government Act 1972 and dealing with dog owners who allowed their pets to foul, in accordance with Public Spaces Protection Order, under the Anti-Social, Crime & Policing Act 2014.

It was agreed that for the time being the Parish Council assist residents by way of signage and arrange for visits by the District Council Dog Warden, with whom the Chairman had already been in contact.

G-17-031 COUNCIL MAINTENANCE EMPLOYEE:

At the request of the Chairman, the Clerk informed the Council that the Maintenance Employee, Mr Ray De'ath, would for the time being have to be driven in order to do the weekly litter pick. The Clerk continued that measures were in place to ensure that the contractor driving Mr De'ath was able to work at the same time.

The Chairman stated that having discussed the situation with the Clerk, she felt this to be the best way forward, until such time as Mr De'ath was able to drive again. All agreed.

G-17-032 VILLAGE CAR PARK:

The Chairman informed the Council that both of the village surgeries had submitted an Expression of Interest to the Clinical Commissioning Group concerning the provision of a Health Centre.

G-17-033 PRIORY COSTS CLAIM:

The Chairman reminded the Council of the brief given by the RFO earlier in the meeting.

G-17-034 ST OSYTH PRIORY:

The Chairman informed the Council that the Section 106 Agreement had yet to be signed and that she had yet to receive a copy of the aims and objectives of the St Osyth Priory and Parish Trust.

G-17-035 FURTHER MATTERS:

- a. The Chairman informed the Council that she had arranged with Ceri Harries, Essex County Council Youth and Community Based Commissioner, for the County Councils Youth Bus to visit Cowley Park between 12pm and 3pm on Wednesday 31st May 2017.

- b. The Chairman remarked on the meeting of Wednesday 17th May, with Ian Davidson, Chief Executive Officer, Tendring District Council and Chief Inspector Russ Cole, Tendring Divisional Commander, Essex Police. The general consensus was that the meeting had been worthwhile.
- c. The Chairman addressed the Council in respect of the road traffic collision of Thursday 11th May 2017, which had resulted in the tragic death of a resident. The Chairman stated that she did not wish to dwell on recent comments on social media, but instead informed the Council that on Friday 12th May, along with Cllr. Goggin and the Clerk, she had met with Mr Neil Young. The Chairman added that the Clerk had provided copies of all correspondence and emails in respect of Bar Corner.

Cllr. Goggin informed the Council that there had been some criticism of the Parish Council, and by implication himself, which was unjustified. He continued that having already spoken with members of Essex Highways, he had been informed that a report would be prepared by them for the Police and Coroner.

The Chairman requested that Cllr. Goggin progress the application to the Local Highways Panel in respect of Bar Corner, and ensure that it be the priority topic at the next meeting of the Panel.

A number of Councillors made suggestions as to how the safety of the crossroads could be achieved. The Chairman continued that the Clerk would write to Sonia Church, Highway Liaison Manager, Essex County Highways, to request a meeting, to discuss the crossroads.

There being no further business the meeting was closed at 9.45 pm.

Summary of 'Action Required' from the Minutes of the Ordinary Meeting held on Thursday 18th May 2017		
G-17-021 d	Trees along Colchester Road	Clk to write to ECC
G-17-023 c & d	Colchester Road / Travellers	Clk to respond to emails
G-17-025 c	Footpaths	Clk to write to Landowners
G-17-026 d	Cowley Park	Cllr. Kelly to liaise with Orchards Site Manager
G-17-035 C	Bar Corner	Clk to write to Sonia Church, ECC

Signature: Signed on Original
 SW Grantham
 Chairman