

# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held at St Osyth Village Hall Annex at **7.15 pm on Thursday 15<sup>th</sup> June 2017**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 8<sup>th</sup> June 2017

*[Signed on Original]*

Neil Williams

Parish Clerk

## AGENDA / BUSINESS TO BE TRANSACTED

- 1. Apologies for Absence**
- 2. Members Declarations of Interest:**  
To receive any Pecuniary or Non Pecuniary Interests for matters set out below
- 3. Planning Applications** received and comments made thereon:

	<b>APPLICATION &amp; ADDRESS</b>	<b>APPLICATION DETAIL</b>
a)	17/00730/LUEX Ms Jane Easey 52 Colne Way, Point Clear Bay	Use as a permanent sole residence.
b)	17/00825/OUT Leisure Fame Ltd Land North of 782 to 828 St Johns Road, Clacton On Sea	Residential development of 84 dwellings.
c)	17/00826/OUT Lord & Hunt Land Forming Part of Earls Hall Farm Earls Hall Drive, Clacton On Sea	Hybrid application consisting of: outline planning application for residential development of 34 dwellings and full planning application for the creation of new access road.
d)	17/00842/FUL Mr D Wallis 1 St Cleres Cottages St Cleres Hall Lane, St Osyth	Proposed first floor extension, forming ground floor car port.

e)	17/00846/FUL c/o Stanfords Land adjacent 17 Withrick Walk St Osyth	Proposed bungalow.
f)	17/00863/OUT Balkerne Gate Developments Land South of Plough Lodge Rectory Road, Weeley Heath	Use of land for residential development.
g)	17/00881/FUL Mr M Waite 310 Point Clear Road, St Osyth	Demolish existing 2 bed chalet and erect 3 bedroom replacement bungalow.
h)	17/00885/TCA Mrs H Frost Chapel Cottage, Chapel Lane St Osyth	1 No. Sycamore - crown reduction.
i)	17/00911/TCA Mr D Ward 33 Mill Street, St Osyth	Reduce Walnut by 40%. Conifers by fish pond - fell. Various conifers - reduce. Conifer and Spruce by side gate - reduce.

Please note all applications can be viewed on the Tendring District Council website under the following [www.tendringdc.gov.uk/publicaccess](http://www.tendringdc.gov.uk/publicaccess) and will be available for viewing at the meeting.

**4. Approval of Minutes:**

To approve as correct the Minutes of the Annual General Meeting of 18<sup>th</sup> May 2017 *encl*

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 18<sup>th</sup> May 2017 *encl*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 18<sup>th</sup> May 2017

**7. Public Participation**

**8. Finance:**

To approve cheques and payments, and receive balances as listed:

a)	Approval of cheques for	May 2017	<i>encl</i>
b)	Balances	Current a/c:	£ 64,355.30
		Deposit:	£ 49,789.81
		Special Project:	£ 3,016.15

**c) Internal Audit:**

To receive the following documentation as directed by the Internal Auditor on 19<sup>th</sup> May 2017:

- i) Internal Audit Report for 2016/17 *encl*
- ii) Scope of Internal Audit for Parish & Town Councils *encl*
- iii) Audit Plan to be approved *encl*

**d) Preparation for Audit Commission Report:**

To receive the following documentation as directed by the Internal Auditor on 19<sup>th</sup> May 2017:

- i) Accounting statements & Annual Governance Statement *encl*
- ii) Balance Sheet for Year Ending 31<sup>st</sup> March 2017 *encl*
- iii) Supporting Reserves Reconciliation as at 31<sup>st</sup> March 2017 *encl*
- iv) Trial Balance for Current Year *encl*
- v) Bank Reconciliation Statement as at 31<sup>st</sup> March 2017 *encl*
- vi) Income & Expenditure Account for Year Ending 31<sup>st</sup> March 2017 *encl*

**9. Correspondence:**

To hear correspondence as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 12<sup>th</sup> May 2017 to 2<sup>nd</sup> June 2017 *encl*
- b) Letter of 19<sup>th</sup> May 2017 from Police & Crime Commissioner for Essex to Home Secretary re Joint Governance of Essex Police and Essex Fire & Rescue Services, Local Business Case *encl*
- c) National Association of Local Councils (NALC) document of 25<sup>th</sup> May 2017 re Parish & Town Council Elections – Feedback & Recommendations *encl*

**10. Updates from Working Groups:**

To receive reports from the following:

- a) Blooms in St. Osyth
- b) Highways Working Group
  - i) to receive information from Joe Hazelton, Essex County Highways *to follow*
  - ii) to receive and comment on email of 29<sup>th</sup> – 31<sup>st</sup> May 2017 re Church Square *encl*
- c) Martin's Farm Park
- d) Playground, Youth & Open Spaces
  - i) to receive a report from the Clerk on Routine Play Equipment Inspection course

**11. Reports from Representatives:**

To receive reports from the following if applicable:

- a) Essex County Council (Cllr. Goggin)
  - i) to receive and comment on email of 7<sup>th</sup> June 2017 *encl*
- b) Essex Police
  - i) to receive Crime Statistics for April 2017 (Cllr's Cooper & Kelly) *to follow*
- c) Footpaths (Cllr. Peverell)
  - i) to hear correspondence between St Osyth Parish Council and Mrs Low re cycle path
- d) Planters & Bins (Cllr. Ward)
- e) Tree Warden (Cllr. French)
- f) TDALC (Cllr. Talbot)
- g) District Council Report (Cllr's Talbot & White)
- h) Community Speed Watch (Cllr's Kemp & Cooper)

***To expedite the meeting, Councillors are requested to keep their reports to a maximum of 2 minutes.***

**12. Reports from Nominated Trusteeships / Representatives:**

To receive reports from the following (if applicable):

- a) Almshouses (Cllr. White)
- b) Bradwell Power Station (Cllr. White)
- c) Playing Field Charity (Cllr. Thomas)
- d) Point Clear Community Association (Cllr. Blockley)
- e) Village Hall (Cllr. Kemp)

***To expedite the meeting, Councillors are requested to keep their reports to a maximum of 2 minutes.***

**13. Length of Reports:**

To receive a report from the Chairman and to agree a strategy for receiving Cllr's reports

**14. Planning Enforcement - St John's Plant Centre:**

To receive a report from the Chairman & Clerk

**15. Point Clear Bay:**

To receive an email of 4<sup>th</sup> June 2017 from Mr Williamson re dog fouling & other matters in Point Clear Bay *encl*

- 16. Essex County Council – Youth Bus:**  
To receive a report from the Chairman
- 17. Village Car Park:**  
To receive a report from the Chairman (if applicable)
- 18. Priory Costs Claim:**  
To receive a report from the Chairman on the Hearing of 7<sup>th</sup> June 2017
- 19. Further Parish Matters:** (*exchange of information only*)