

# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held at St Osyth Village Hall Annex at **7.15 pm on Thursday 16<sup>th</sup> March 2017**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 9<sup>th</sup> March 2017

*[Signed on Original]*

Neil Williams

Parish Clerk

## AGENDA / BUSINESS TO BE TRANSACTED

- 1. Apologies for Absence**
- 2. Members Declarations of Interest:**  
To receive any Pecuniary or Non Pecuniary Interests for matters set out below
- 3. Planning Applications** received and comments made thereon:

	<b>APPLICATION &amp; ADDRESS</b>	<b>APPLICATION DETAIL</b>
a)	17/00164/FUL Mr Steve Clarke (Agent) Byrher, St Cleres Hall Lane St Osyth	Extension to porch to include a toilet.
b)	17/00195/FUL & 17/00196/LBC Miss N Ramanuj Spar Shop 1 Spring Road, St Osyth	Proposed single storey extension (following demolition of existing timber framed outbuilding together with removal of existing garage doors and span of external wall).
c)	17/00308/FUL Mr & Mrs J Lynn 55 Mill Street, St Osyth	Single storey rear extension, new dormers to rear alternative to planning approval 16/01599/FUL.
d)	17/00148/LUEX Mr J Hull 3 – 4 Seaview Parade, Seaview Road St Osyth	Siting of mobile homes.

*Please note all applications can be viewed on the Tendring District Council website under the following [www.tendringdc.gov.uk/publicaccess](http://www.tendringdc.gov.uk/publicaccess) and will be available for viewing at the meeting from 6.30 pm.*

4. **Approval of Minutes:**  
To approve as correct the Minutes of the Ordinary Meeting of 16<sup>th</sup> February 2017 *encl*
5. **Matters arising from the Minutes of the Ordinary Council Meeting:**  
To receive an update on matters arising from the meeting of 16<sup>th</sup> February 2017
6. **Public Participation**
7. **Correspondence:**  
To hear correspondence as listed:
  - a) Tendring District Council (TDC) notification of Decisions (Determinations) 10<sup>th</sup> February 2017 to 3<sup>rd</sup> March 2017 *encl*
  - b) Card of 16<sup>th</sup> February 2017 from Mrs J Myers re appreciation of St Osyth Parish Council
  - c) Public Notice of 23<sup>rd</sup> February 2017 from Essex County Council re Roadworks in Church Square *encl*
  - d) Letter and email of 28<sup>th</sup> February 2017 between St Osyth Parish Council & Essex Police re Policing Strategy *encl*
  - e) Letter and email of 28<sup>th</sup> February 2017 between St Osyth Parish Council & TDC re Street Trading *encl*
8. **Updates from Working Groups:**  
To receive reports from the following:
  - a) Blooms in St. Osyth
  - b) Highways Working Group – to receive notes of the meeting with Ben Cook of 27<sup>th</sup> February 2017 *encl*
  - c) Martin's Farm Park – to receive notes of the meeting of 16<sup>th</sup> February 2017 *encl*
  - d) Playground, Youth & Open Spaces – to receive an update from Cllr. Ward
9. **Reports from Representatives:**  
To receive reports from the following if applicable:
  - a) Essex County Council (Cllr. Goggin)
  - b) Essex Police
    - i) to receive Crime Statistics for January 2017 (Cllr's Cooper & Kelly) *to follow*
  - c) Footpaths (Cllr. Peverell)
  - d) Planters & Bins (Cllr. Ward)
  - e) Tree Warden (Cllr. French) – to receive a report from the Chairman & Clerk
  - f) TDALC (Cllr. Talbot)
  - g) District Council Report (Cllr's Talbot & White)
  - h) Web Site (Cllr. Talbot)
  - i) Community Speed Watch (Cllr's Kemp & Cooper)

***To expedite the meeting, Councillors are requested to keep their reports to a maximum of 2 minutes.***
10. **Reports from Nominated Trusteeships / Representatives:**  
To receive reports from the following (if applicable):
  - a) Almshouses (Cllr. White)
  - b) Bradwell Power Station (Cllr. White)
  - c) Colne Estuary Partnership (Cllr. T Smith)
  - d) Playing Field Charity (Cllr. Thomas)
  - e) Point Clear Community Association (Cllr. Blockley)
  - f) Village Hall (Cllr. Kemp)

***To expedite the meeting, Councillors are requested to keep their reports to a maximum of 2 minutes.***

- 11. Finance:**  
To approve cheques and payments, and receive balances as listed:
- |                            |                  |             |
|----------------------------|------------------|-------------|
| a) Approval of cheques for | February 2017    | <i>encl</i> |
| b) Balances                | Current a/c:     | £ 70,570.70 |
|                            | Deposit:         | £ 49,780.82 |
|                            | Special Project: | £ 3,016.15  |
- 12. Police & Crime Commissioner's Public Consultation – Local Case for Change:**  
To receive information in respect of the potential change in the way Essex Police and Essex County Fire & Rescue Service is governed and to consider an appropriate response *encl*
- 13. Bus Timetables:**  
To receive a report from the Chairman in respect of the display of timetables at bus stops throughout the Parish
- 14. St Osyth Brook – Willow Plantation:**  
To receive a report from the Chairman in respect of the clearance of the waterway *encl*  
(Email of 20<sup>th</sup> February 2017 from Mr & Mrs Green and response of 8<sup>th</sup> March 2017 from Mark Iley, Essex Wildlife Trust)
- 15. Footpaths:**  
To receive a report from Cllr. Peverell as to the ownership of land over which public footpaths pass, in response to correspondence of 2<sup>nd</sup> February 2017 from Mr AH Kenny re cycle paths
- 16. Annual Parish Report:**  
To receive an update from the Clerk
- 17. Village Car Park:**  
To receive a report from the Chairman
- 18. Emergency Plan & Flood Plan:**  
To receive (in draft format) and comment on the Emergency Plan & Flood Plan *encl*  
*Any comments, questions or concerns are to be submitted to the Clerk no later than 4.30pm on Wednesday 15<sup>th</sup> March 2017*
- 19. Priory Costs Claim:**  
To receive a report from the Chairman (if applicable)
- 20. St Osyth Priory:**  
To receive an update from the Chairman (if applicable)
- 21. Further Parish Matters:** (*exchange of information only*)